

## **FINANCE COMMITTEE AGENDA**

**August 2, 2022**

Committee members: Bill Holgate (left at 4:50 p.m.), Doug Paddock, Tim Cutler, Mark Morris, Dan Banach

Others present: Bonnie Percy, Dick Harper, Terry Button, Leslie Church, Carlie Chilson, Ed Bronson, Pat Killen, Nonie Flynn, Emilee Miller, Meghan Kincaid, Jeff Ayers, Marian Walrath, Jessica Mullins, Marsha Devine

Bill & Doug will do the audit this month.

Mark Morris requested that there be an addition to July's meeting, they will be brought forward again next month.

### **Real Property: Meghan Kincaid**

Meghan reported that there were three small claims filed from the Town of Jerusalem, one from the Town of Middlesex, and one article seven filed in the Town of Benton.

Meghan reported that she led the assessor orientation class on 7/5 for Terry Kwiecinski, Town of Jerusalem assessor.

Meghan reported that in the Towns of Benton and Torrey, assessor Pat Brede is retiring, they are holding interviews today. They have several to choose from, there are three or four that they're interviewing. Hopefully, they can do an overlap so Pat can work with the new assessor some.

Meghan reported that her concentration this month will be on school tax processing. Assessor's files are due 8/4 and school tax bills come out 9/1.

Meghan reported that there will be a County Assessor's Association meeting coming up on August 18<sup>th</sup>.

Meghan reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Chairwoman to Sign Contract (Usherwood Office Technology)
- Adopt Proposed Local Law 6-2022 Entitled "A Local Law Increasing the Alternative Veterans' Exemption from Real Property Taxation"

### **ReConnect: Marian Walrath**

Marian and Bart K. Bretsch, from New York Engineering Services, was present on Zoom and provided the following presentation & answered questions:

# Yates County, New York FTTH Tutorial July 2022

Presented by



## Future Fiber Network Design

- All Fiber
  - Internet +46%/year
  - Big Bandwidth
- Evolution
  - GPON (shared)
  - Active E (1 Gig)
  - 10 Gig Service
- Device Explosion
- 5G Cellular Impact?



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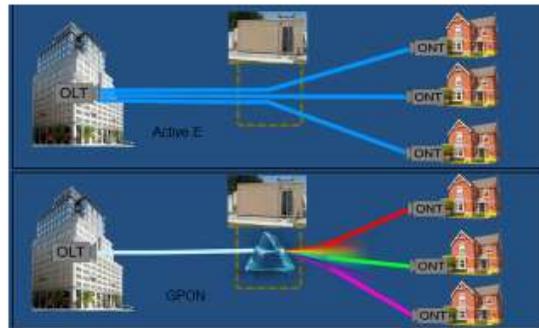
## Potential FTTH layout

### Decision Points

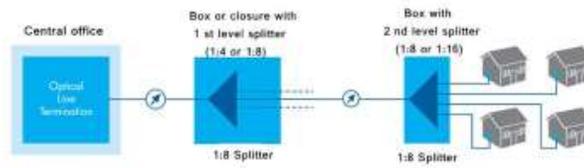
GPON	Active E
Central Location	(Cabinets)
Buried	Aerial
Fiber Placed In Conduit	<del>Direct Buried Fiber</del>
Single duct conduit	Multi-duct
New Path only	Redundancy
Serve all potential	(Serve only existing)
Private Network Partner	Public Owned Network

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# Active E versus GPON



# Distributed Splitting Cascade



# Aerial versus buried





Jeff reported that materials have started coming in. He and Bart are working on the standard operating procedure. They have also started using an inventory tracking system, a couple excel spreadsheets, which are tracking everything that's coming and going for inventory.

Marian reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- Authorize Chairwoman to Sign Contract with FirstLight Fiber, Inc. for Phase 1A, Trunk Routes of the ReConnect Project
- Authorize Chairwoman to Sign Equipment Contract with Nokia of America Corporation for the ReConnect Project
- Enter into a Master Services Agreement for Telco Rearrangement Make Ready with Tambe Electric, Inc. for the ReConnect Project
- Amend Resolution No. 295-22 (FirstLight Fiber, Inc.)

- Authorize Chairwoman to Sign Contract with Modular Connections, LLC. for Huts and Accessory Materials for the ReConnect Project
- Assign Appropriate Persons to Security Roles in the USDA's Application and Online Financial Reporting and Compliance System
- Authorize Chairwoman to Sign a Contract with LaBella Associates

**Planning: Jeffrey Ayers**

Jeff reported that there were 4 Planning Board Applications this month, but they failed to get a quorum. The Committee went into discussion regarding how Jeff plans to address the quorum issue. There will be a training session on September 22<sup>nd</sup> that is called "What not to say and what really not to do" that is worth 1 credit hour for Planning Board Members.

Jeff reported that the Keuka Outlet Improvement Project Phase 1 is a grant awardee from 2021 (aka the Friends of the Outlet). This was a 2 year contract and the dates on the original contract expired in May. The project will run until the end of this year and an extension is requested. The Planning website has been updated to reflect the 2023 Natural and Recreational Grant application information.

Jeff reported that they are still waiting for Genesee Finger Lakes Planning to come back with a contract for the solid waste management plan.

Jeff reported that Schuyler County held the Household Hazardous Waste Day this year and they had 205 register drop offs, with 58 of them being from Yates County. They also collected 419 tires.

Jeff reported that the Public Hearing for the CDBG Grant Application will be held August 8<sup>th</sup>. Renee Bloom, Executive Director of the Keuka Housing Council, will be in attendance to answer questions. The application is for \$400K.

Jeff reported that he is working with Patrick Flaherty in the Probation Department on some school property changes in GIS.

Jeff reported that respondents to the Farmland Protection Plan were interviewed and LaBella's proposal was selected. The letter of support to Ag and Markets for the Finger Lakes Land Trust to protect 401 acres on the Henderson farm was awarded.

Jeff reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Designate the County Administrator as the Certifying Officer for the 2022 Septic and Well Community Development Block Grant
- Authorize the Chairwoman to Sign a Contract Modification/Extension for the Natural and Recreational Resource Protection Grant for the Keuka Outlet Improvement Project Phase 1

**Finance: Jessica Mullins**

Jessica reported that NY Class, not the prime, is at an interest rate of 1.7095%. Within the last two and a half weeks, that they have had deposits, they have earned interest of \$2,440.28. That is almost triple what they had at Community Bank last year.

Jessica reported that she has been in communication with all of the local banks and notified them of her plans to make changes and asked what they had to offer. The following changes have been made to the already existing accounts:

**LNB-** MM rates increased from .03-.05% to .50%

**Five Star-** MM rates have been increase from .08% to 1.65%.

**Community Bank -** .01% interest on most all accounts.

**Bank of the FL-** .40% on savings

Jessica reported that the Cost Allocation Plan (CAP) has been completed. DSS, Public Health and the County Administrator approved the draft before moving forward.

Jessica reported the Auditors response in regards to if the audit should be posted online, as well as if the audit needs to be passed through a resolution. Their Auditors confirmed that the audit does not need to be passed through a resolution and it is completely up to the County on what they choose to do. The Committee discussed posting the audit online and requested that Jessica put the audit on the County Website.

Jessica reported that they had a kickoff meeting with the Granicus occupancy software implementation team. There was specific information that was needed and Jessica had to manually input it. It has been submitted to them in two large excel spreadsheets, they are merging the data now and they have another meeting next week to make sure that all the merged data is correct. They will then start the four to six week implementation process for them to build the software and then they have to come out to train them how to use it and start collecting data. In the meantime, they are still looking to see what's out there.

Jessica reviewed the 2022 Appropriations, highlighting that they just added one for the summer youth employment since the last meeting and there was nothing that came out of contingent, so it was pretty much the same.

Jessica reported that the Sales Tax Numbers are trending nicely, but they are going to see a little bit of a downward tick versus last year. The Committee discussed the situation.

Jessica reviewed the 2022 Quarterly Expenditures Exceeding 50%. Gasoline and Utilities are seeing overages as predicted.

Jessica reviewed the bank accounts as of June 30, 2022 and noted that they will be changing next month.

Jessica reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- 2022 Budget Transfers
- Appropriate Additional State Aid (Public Health)
- Appropriate Gifted/Donated Aid (Social Services)
- Appropriate State Aid (Sheriff)
- Appropriate Federal Aid (Highway)
- Appropriate State Aid (Social Services)

### **Treasurer: Marsha Devine**

Marsha reported that tax enforcement is going well. She has a meeting with Scott after next week's legislative meeting to determine their final list for the tax auction. They have had several people, at least five maybe seven that are in redemption so their list is getting smaller. There are

a good number that are delinquent from last year, and this year, so they will see where that leads. Bonnie questioned the decision of not publish the delinquent taxes in the paper and not charging the \$4 fee not being charged for advertising. The Committee continued discussion regarding this and Marsha is going to check with Scott again.

Marsha reported that regarding Torrey Station, they all received an email addressed to Marsha, from Jim Multer with a foil request for all of the properties that had been removed from the tax rolls and remain off the tax rolls to date. She sent Jim Multer a response that his foil request was received with verbatim language from Scott. Jim will get his follow up information by August 30<sup>th</sup>. The Committee discussed the properties that are not currently on the tax rolls.

### **County Administrator: Nonie Flynn**

Nonie reported that Jeff Gasper has been appointed the new CEO of STN upon Steve Manning's retirement.

Nonie reported that a legislator had emailed her regarding the gas prices in Penn Yan. The Committee discussed possibly rescinding the Gas Tax Cap Resolution, but it was ultimately decided that there wasn't enough time. The Committee discussed their other options including reporting them for price gouging to the State, boycotting their fuel, protesting, going to the press, etc.

Bill Holgate left the meeting at 4:50 p.m. and Doug Paddock took over as the Committee chair.

### **Airport: Dick Harper**

Dick reported the contractor for the generator installation is saying installation will not be until February or March 2023. The engineer and airport council are pushing back as they had requested installation this fall.

Dick reported that the fuel truck bid documents will not be ready until the September meeting.

Dick reported that the hangar heaters are expected to be installed within the next two weeks.

Double M Fence is expected to install the new fence within a week, which replaces the fencing that was damaged due to flooding.

Dick reported that an easement assessment was completed for the property owned by the Reiffs that borders to the east and to the south of runway 1 - 19 (north / south runway). This is a permanent easement that assures airspace will be maintained free of obstructions (no buildings or trees in airspace). The costs for this easement will be covered under an airport grant.

Dick reported that Beta is still working with NYSEG on the electrical supply to support their charging station. Beta has indicated that they are running into a similar situation at another airport.

Dick reported that there was great coverage in the newspapers and TVs recently regarding the FAA solar lighting test facility.

Dick reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Chairwoman to Execute FAA Grant Agreement and Related Documents  
Project: Extend Parallel Taxiway "B" Grant No. 3-36-0094-042-2022

- Authorize Chairwoman to Execute Agreement with Passero Associates, Engineering, Architecture & Surveying, D. P. C. Project: Extend Parallel Taxiway “B”
- Authorize Chairwoman to Execute FAA Grant Agreement and Related Documents Project: Acquire Aircraft Deicing Equipment Grant No.
- Authorize Chairwoman to Execute Agreement with Passero Associates, Engineering, Architecture & Surveying, D. P. C. Project: Acquire Aircraft Deicing Equipment

**Clerk of the Legislature: Emilee Miller**

Emilee reviewed the following resolution that would be needed. After discussion/edits the Committee approved.

- Appoint/Reappoint Tourism Advisory Committee (TAC) Members

Emilee is going to check the terms and bylaws of the TAC to revise the resolution prior to the legislative meeting.

Meeting adjourned at 5:03 p.m.