

GOVERNMENT OPERATIONS

August 3, 2020

Committee members present: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy

Others present: Rick Willson, Terry Button, Dan Banach, Earle Gleason, Pat Killen, Bill Holgate, Nonie Flynn, Connie Hayes, Kerry Brennan, Lois Hall, Arlene Willson, Colby Petersen, Tim Cutler, Doug Paddock, Leslie Church.

Ed and Carlie will sign the audit this month.

Minutes of the July meeting were approved as presented.

Legislative Operations

Doug reminded legislators that they are required to complete annual trainings, as are all County employees. Legislators should review the courses and complete them.

Dan stated that he feels having to do the same training over and over is a waste of time. Dan would like to see the policy amended to maybe doing the trainings every two years. If someone who has just been appointed to a position and not taken the training before then yes, they should have to do the training. The consensus of the Committee was 4 of the 5 trainings are mandated so. There will be no change to the policy.

Elections Robert Brechko/Robert Schwarting

Rob reported 10 bills were sent to the Governor for signature. The most important one is S8015D which defines "illness" in the law for absentee ballot applications to include "risk of contracting or spreading a disease that may cause illness to the voter or to other members of the public". If signed it will remain in effect until January 1, 2022. The remaining bills corrected minor issues or settled lawsuits.

Rob reported the recertification training has been rescheduled for August 11th and 12th. Also, poll inspector availability was checked for the November general election and new poll inspector recruitment has started.

Rob reviewed the following resolution that would be needed. The Committee approved.

- Resolution: A Petition To Amend State Election Law Sections 4-100 (3a) and 4-104 (8)

Soil & Water /Tom Eskildsen

Colby could not attend the meeting, Tom Eskildsen reported in his absence.

Tom reported 200 of the estimated 400 Watershed Inspections in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan have been completed. Zone 1 letters have gone out and past due letters and notices of violation are going out soon.

Tom reported legislators are invited to attend the first of three public outreach sessions on the Keuka Lake 9E Plan on August 24, 2020 at 6:00 pm by zoom. Notices will be going out soon.

Tom reported hydroseeding was done on 3 sites in the month of July for homeowners covering over 1.4 acres

Tom reported on various Agricultural Environmental Management projects that have been completed or just begun.

Cornell Cooperative Extension Arlene Wilson

Arlene reported the weekly farm update continues through the growing season and after the growing season the update will go back to monthly.

Arlene reported CCE is working with the Keuka Lake Association and the Yates County Department of Health providing information and signage on harmful alga blooms.

Arlene reported the Community Garden is seeing a great harvest. So far approximately 40 pounds of produce has been harvested.

Arlene reported CCE has been doing a lot of social media postings.

Arlene reported CCE did a Yates County Fair reimagined this year. Social distancing, masks and gloves were used. There was a small participation of 5 youth in the activity and created a traveling exhibit. There were approximately 20 fair projects and since there was no State Fair this year, the State has granted a waiver that any virtual fairs that were done in 2020, exhibits selected to go to the state fair can carry over another year.

Arlene reported in conjunction with the Keuka Lake Association a shoreline monitoring program is being done. This year there were 50 volunteers that are testing for harmful alga blooms and invasive species vegetation from their docs.

Arlene reported the watercraft steward program is going well. There are currently 3 stewards, 2 of them are going to be able to stay on through the fall.

Arlene reported on Saturday, August 8th, 4H will be having a Chicken BBQ fund raiser at Oak Hill.

Discussion took place on holding the Legislative luncheon to be held in the Chambers. The luncheon will be held on October 13th at 11:30.

IT – Tim Groth

Tim reviewed the statistics for the month of June which showed 290 help desk calls. The quarterly help desk statistics showed 1,607 calls.

Tim updated the Committee on the Firewall Upgrade, New York State Board of Elections (NYSBOE) County election infrastructure risk remediation, NYSBOE required firewall upgrade, Empire Access connection from the County Office Building to Highway, and the Internal/External Vulnerability scanning and penetration tests of the County network projects.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution: Authorize Chairman To Sign Contract with Layer 3 Technologies

County Clerk Lois Hall

Lois reported DMV fees for retention collected for June 2020, were \$12,808.49 with \$81,484.18 in sales tax collected. County Clerk transaction were 1,614 and fees collected were \$215,567.14. The fees collected by the County Clerk's office for the period January through June were \$1,142,256.94.

Lois reported DMV opened to the public by appointment for all types of license transactions on June 15th. All other transactions are processed either by mail or drop box. Also, plates

issued are to be picked up in person. This has been working well with the assistance of the people working on the desk in the lobby.

Lois reported DMV is required to attend a remote training on their new system the week of August 10th. Theresa and Mary will be participating in the training from 9:00 to 4:00 every day that week. Sandy and Lois will be waiting on customers and answering phones.

Lois reported the road test system has opened back up for CDL and Class D and motorcycles. All 5 hour pre-licensing and DDP classes have not been given the approval to begin operation as yet. Lois was informed through the NYS Register that there will be an establishment of an internet pre-licensing Course. The Canandaigua Driving School does have a course starting August 8th. Lois is waiting to hear from Driver Don to see what they will be offering if anything.

Lois reported the Clerk's office is moving forward with the transition to IQS. Lois explained that it is more cost effective to purchase the equipment that is already in place from AVENU at a cost of \$2,120.00 rather than purchase all new through I.T. Lois will need to purchase our microfilm for the year ending in September when the transition to IQS is complete. The cost is \$2,479.90. The going live date is estimated as of August 24th.

Lois reported pistol permit transactions are now being done in person by appointment.

Personnel Kerry Brennan

Kerry reported the Align Rx is the vendor that manages the pharmacy program under the Yates County Medical Plan and their contract is now up for renewal.

Kerry reported Benetech currently covers the cost of the County's HRA/FSA upfront, then we reimburse them on a monthly basis which is usually 45+days. Benetech is requesting that we reimburse them on a weekly basis.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Resolution: Authorize Chairman To Sign Consulting Agreement Between Yates County And Remedy One Consulting D/B/A Align RX Consulting
- Resolution: Authorize Treasurer To Pay Benetech Prior To Audit

Kerry and Nonie will be meeting next month on self-insurance and will report in September.

Bonnie moved to enter into executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law, with the Committee members, Legislators and the County Administrator present, seconded by Carlie.

Meeting adjourned at 3:15pm