

## FINANCE COMMITTEE

August 3, 2021

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Bonnie Percy, Carlie Chilson, Leslie Church, Terry Button, Doug Paddock, Connie Hayes, Earle Gleason, Meghan Kincaid, Dan Long, Marian Walrath, Nonie Flynn,

Bill and Ed will do the audit this month.

Minutes of the July meeting were approved as presented.

### **Real Property: Meghan Kincaid**

Meghan reported there were 38 petitions filed for small claims.

Meghan reported the Town of Jerusalem has appointed Terry Kwiecinski as the Town Assessor.

Meghan reported Mary Lilyea has retired as the Potter Assessor. Kathleen Davis was appointed effective July 8<sup>th</sup>.

Meghan reported there has been a resignation on the Town of Starkey Board of Assessment Review (B.A.R.). There are currently vacancies for the Potter, Starkey and Torrey B.A.R.

Meghan reported she will be concentrating on the school tax processing this month. School tax bills come out September 1<sup>st</sup>.

Meghan reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Resolution of Denial: Correction of Error

### **ReConnect: Marian Walrath**

Marian updated the Committee on Broadband activity.

Marian reviewed the following resolution that would be needed. The Committee approved.

- Enter Into a Pole Attachment Agreement With Verizon New York Inc.

Marian reported the Broadband Committee will be having a workshop in September to work a long term strategy for Broadband.

### **Planning – Dan Long**

Dan reported Yates Transit Service will be installing bus route signs and bike racks as part of their 5311 funding program. Also, Yates Transit Service is receiving some resistance from various entities on installing the bus route signs and bike racks.

Dan reported the Yates County Planning Board reviewed 2 referrals. One was deemed exempt and the Board directed the Planning office to perform an administrative review in lieu of an in-person meeting.

Dan reported on funding for Natural and Recreational Resources. The Izzak Walton League finally returned their contract and it is with the County Attorney for approval.

Dan updated the committee on GIS. GeoCove is ready to put the Elections application on the portal. Discussion will take place on what data should be shared with the public prior to going live. GeoCove is also working on a technical solution for laserfiche and survey links to the parcel maps.

Dan reported the Southern Tier Network will be present at the Legislative to give an update.

**Treasurer: Kathy Wallace, Deputy Treasurer**

Kathy could not attend the meeting, Nonie reported in her absence.

Nonie reviewed the 2021 Appropriations, Sales Tax Report, and the 2021 Expenditures Exceeding 50% (2<sup>nd</sup> Quarter).

Nonie reported 435 courtesy letters were sent to owners of parcels with 2021 taxes due.

Nonie reported Flint Creek met on July 7<sup>th</sup> at the Gorham Town Hall. The 2021 tax levy was discussed and rates were set to remain the same as the prior year. The next meeting will be January 5<sup>th</sup> in the County Office Building.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- 2021 Budget Transfers
- Appropriate W911 Reserve Funds
- Accept and Appropriate Additional Revenue

**County Administrator: Nonie Flynn**

Nonie reported interviews for the Deputy Treasurer position were held and recommendations for a second interview have been made to the second Interview Panel.

Nonie updated the Committee on the 2022 Budget Development. Department budgets have been entered into the Munis system and will be reviewed with her during August.

**Airport: Dick Harper**

Dick reported a consultant has made application for the final payment for the Bath Road Sewer Project grant and is working on closeout paperwork.

Dick reported an agreement regarding deicing fluid disposal is in process. Yates County's consulting engineer is investigating methods for reducing the Biological Oxygen Demand loading (BOD) and associated cost.

Dick reported an application has been submitted for additional COVID relief funds estimated to be \$59,000 (ARPA). There will be a resolution authorizing the signing of the grant.

Dan moved to enter into executive session to discuss the employment history of a particular individual or individuals with committee members, legislators and the county administrator present. Seconded by Pat.

VOTE: Unanimous

Meeting adjourned at 4:17 p.m.