

GOVERNMENT OPERATIONS COMMITTEE

August 5, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Carlie Chilson, Tim Cutler, Earle Gleason, Bonnie Percy

Others present: Tom Eskildsen, Lois Hall, Kerry Brennan, Connie Hayes, Terry Button, Rick Willson, Nonie Flynn, Elden Morrison, Ed Bronson, Leslie Church, Dan Banach, Rob Schwarting, Bob Brechko, Tim Groth, Bill Holgate.

Tim and Earle will sign the audit this month.

Minutes of the July meeting were approved as presented.

Legislative Operations

Doug reminded everyone of the NYSAC fall conference to be held September 16-19 in Sullivan County at the Resorts World Catskills in Monticello, and to please advise Connie if you'd like to attend.

Doug reported he has received correspondence from several individuals requesting passage of a local law banning use of expanded polystyrene (EPS – Styrofoam) in the food industry. Doug feels that this should be done on State level as it would be difficult to enforce on a local level.

Doug reminded Legislators that the mandatory annual training needs to be completed by September 30th through Skillup.

Doug reported there has been some discussion on changing the wording on agendas for executive session notification. The consensus of the Committee was to leave it up the chairperson of the committee to decide on wording. If the Clerk is not told of a change it will remain as is.

Doug reported, D. I. Jacobs Consulting Company has drafted job descriptions for the positions being considered and has met with persons currently holding those positions to finalize the documents. Initial Level Ratings proposed by DIJ and reviewed by Task Force; to be finalized in an August 2nd meeting. Don Jacobs (Principal) will update the legislature after the August 12th meeting, likely in executive session.

Doug reported he received an announcement this morning regarding the Downtown Revitalization Initiative from Kathy Hochul. The doors open at 9:45 a.m. and the event starts at 10:00 a.m. on August 8th at 106 Main St., Penn Yan.

Elections – Robert Brechko/Amy Daines

Bob reviewed the monthly updates.

Bob reviewed the following resolution that would be needed. The Committee approved.

- Authorize Election Commissioners to purchase electronic poll books.

Bob reported I.T. has setup the chrome books and election workers are busy taking the mandatory training.

Soil & Water –Colby Petersen

Colby could not attend the meeting today, Tom Eskildsen reported in his absence.

Tom reported the staff have taken over 2,100 phone calls and served over 950 walk in customers to date.

Tom reported staff are conducting watershed inspections in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan. Letters have gone out to those properties that are past due. If there is no compliance by September, a notice of violation will be issued.

Tom reported staff attended the Keuka Lake annual meeting at Keuka College. Staff presented on efforts to reduce nutrient loading in the lake at the Bluff Point Association annual meeting. Staff also participated in the Tracey Mitrano roundtable discussion on water quality.

Tom reported a project at McGregor Vineyards was completed for a severely eroding laneway.

Tom reported two grants have been applied for under Round 25 of NYS Agricultural Nonpoint Source Pollution Grants. One for Keuka Lake and one for Seneca Lake.

Tom reported a Small Farm Regulatory Walk was held on July 24th at two local Mennonite farms, one in the Himrod area and one in the Rushville area. Approximately 50 farmers were in attendance between the two sites.

Tom reported staff has completed the inventory and assessment of 209 town highway culverts.

Cornell Cooperative Extension – Arlene Wilson

Arlene could not attend the meeting. Her report was reviewed.

IT – Tim Groth

Tim reviewed his statistical report which showed 366 calls for the month of June.

Tim updated the Committee on the MUNIS upgrade, large file transfer solutions, video conferencing and collaboration software.

Tim reviewed the mandatory cyber security awareness training. Tim explained that only 18 users have not completed the training and he will continue to follow-up with the individuals.

Tim reviewed the following resolutions that would be needed. The Committee approved.

- Authorize I.T. Director To Purchase (CDW Government)
- Authorize I.T. Director To Purchase (Zoom for Government)

County Clerk – Lois Hall

Lois reviewed her statistical reports.

Lois reported deed filings, pistol permits and mortgage transactions are down but court filings continue to be steady.

Lois reported a special meeting of the Clerk's Association was held on July 8th to address the multitude of questions regarding the Green Light Law. The association is waiting for more information as far as the process and requirements going forward. Several County Clerks have filed lawsuits against the Governor, NYS Attorney General and the NYSDMV Commissioner. Other County Clerk's say they will refuse to issue these documents no matter the threat to be removed from office. Doug suggested to reach out to the County Attorney to see if he suggests joining in on the lawsuit against the Governor.

Lois stated the State DMV would like to move the driver testing from Elm Street back to Court Street. Lois will keep the Committee informed as information is available.

Personnel – Kerry Brennan

Kerry reviewed the Salary History Band and Equal Pay amendments that Governor Cuomo recently signed into law. The Governor also signed into law the CROWN Act which amends the NYS Executive Law and the NYS Education Law to prohibit race discrimination based on hairstyle and other traits historically associated with race.

Kerry suggested to remove the \$6,000 that is paid to Benetech for Loss Control and Training. The Committee approved.

Kerry reminded everyone that the deadline to complete the assigned 2019 mandatory training is September 30th, 2019. Progress reports have been sent to supervising authorities/department heads.

Kerry reported the FMLA tracking module from TimeClock has been obtained and she has started working on getting it activated. Kerry anticipates it being up and fully running by the end of August.

Kerry reported due scheduling conflicts, a meeting of the Administrative Guide Committee was moved to August 21st.

Acting County Administrator – Nonie Flynn

Nonie reviewed the Project Status Report as it relates to Government Operations.

Nonie stated there was an email going around regarding the County Attorney reporting to committee. Nonie suggested that she put his projects on her report and then have the attorney report to the Committee quarterly. The Committee approved.

Meeting adjourned at 3:08 p.m.