

FINANCE COMMITTEE

August 6, 2019

Committee members: Bill Holgate, Chairman, Tim Dennis, Vice Chair, Ed Bronson, Tim Cutler, Rick Willson, Dan Banach

Others present: Doug Paddock, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Elden Morrison, Carlie Chilson, Earle Gleason, Meghan Kincaid, Dan Long, Ashley Doyle.

Bill and Tim Dennis will do the audit this month.

Minutes of the July meeting were approved as presented.

Real Property – Meghan Kincaid

Meghan reported the deadline to file a small claim petition regarding assessments was July 31st. Hearings are generally held late August and early October.

Meghan reported the Towns of Benton, Milo, Potter and Torrey did reassessments this year and received recertified STAR exemptions amounts from the state. Property owners with those exemptions may see an increased savings from the STAR for this year.

Meghan reported on the meetings and trainings she attended.

Meghan reported she has received the files for the school tax bills and will be concentrating on getting those processed.

Planning – Dan Long

Dan reported Yates Transits will be giving an update at the September meeting.

Dan reported there were no referrals to the Yates County Planning Board for the month of July.

Dan reported on the Vine Valley Boat Launch Project. The dock required some maintenance for loose bumpers and other small items. A request for a light at the end of the dock is being looked at. Discussion is taking place on possibly extending the dock. Dan will report more as information is available.

Dan reported on the Natural and Recreational Resources funding. He has met with all awardees and final contracts have been received from the County Attorney. Dan is working with the awardees to finish up the contracts and get them in place. Dan has followed up with the awardees from round 1 and obtained progress reports.

Dan reported all funds are allocated for the EFC Septic Replacement Grant. Over 18 recipients have received a little over \$157,000 in funding. Dan will continue to monitor the status and provide updates as to any new round of funding.

Dan reported the first public workshop was held on the Yates County Comprehensive Plan. There were approximately 12 individuals present. The next workshop is scheduled for August 15th at 7:00 pm. The survey is now available on the Planning page of the County Website.

Dan reported the GIS Committee met on July 16th to discuss the ESRI system and proposed updated server network and access portal.

Dan reported Hunt Engineers performed a site visit on July 17th to present the initial concepts for the capital projects/studies. The final report should arrive at the end of August.

Dan and Nonie reviewed the Capital Budget for 2020.

Dan reviewed the following resolutions that would be needed. The Committee approved.

- Resolution authorizing the Chairman to sign an agreement with Communication Design Consultants Group, LLC
- Resolution to approve the Capital Improvement Plan for Fiscal Year 2019-2023

Dan reported the Fiber Sustainability offset amount will remain as set in January with an annual review to be conducted in December.

Dan reported STN will be at the August Legislative meeting to give a quarterly update.

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2019 Appropriations, Sales Tax Report and the 2019 Expenditures Exceeding 50% (2nd Quarter).

Ashley reported as of July 31st, 549 courtesy letters were sent to owners of parcels that still have outstanding 2019 taxes due.

Ashley continues to work on contacting Air B&B in regards to the collection of occupancy tax.

Ashley reported she attended the semiannual Yates-Ontario Flint Creek Small Watershed Protection District meeting on July 3rd. The next meeting will be January 8th, 2020.

Ashley reported the office completed hosting a Keuka College intern.

Ashley reported she attended the NYS Summer Conference which she found very informative.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2019 Budget Transfers
- Reappointment to Flint Creek Administrative Board

Airport – Tim Dennis

Tim reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to authorize contract with NYSDOT for Airport Lighting Improvements – Segmented Circle and Wind Cones
- Resolution to authorize signing NYS DV-21 form for segmented circle and wind cones, indicating the project as a “Type II Action”.

Tim reported the review of projects covered under the NYSDOT grant for Weather Emergencies continues. He will have resolutions to authorize signatures once analysis is completed.

Acting County Administrator – Nonie Flynn

Nonie reviewed 2018 Financial Charts.

Nonie reported on the NYS Property Tax Cap – The inflation factor for 2020 is 2.0%. The tax base growth factor for 2020 is 1.0085. It was 1.0029 for 2019. The average across all NYS counties is 1.0061. Tax base changes are closely linked to population trends.

Nonie reported Department Heads will present their proposed 2020 budget at the October Standing Committee meetings.

Nonie reviewed the project status report as it relates to finance.

NOTE:

- The Yates County Chamber of Commerce will report early in the legislature meeting.
- STN will give its quarterly report at the end of the legislature meeting.

Meeting adjourned at 4:25 pm