

Yates County Airport Council Minutes



August 31, 2021 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

CALL TO ORDER: 7:39 by DM

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Lisa Cheung (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

GUESTS: None

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Accepted (RL / BM 2nd)

REVIEW AND ACCEPT FINANCIAL REPORT: 2nd qtr. did not show in Aug report. RL said it was sent in July. Accepted July report but no action on August (TD / BM 2nd)

CORRESPONDENCE & COMMUNICATIONS: Dick mentioned he has spoken with Ryan Wallace about an easement for the north property line. Ryan indicated they expect closing in October so they do not own the property yet but he has no issues with the Airport maintaining a fence clearance, but he actually feels that based on their construction plans, they will be maintaining it to the fence already. Ryan will meet with the Airport Council once they have closed on the property.

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition
 - *Wet conditions have caused vegetation to come up aggressively in pavements – focusing there*
 - *Council feels we really need to work on fencing. Will likely need contractor help at this point.*
 - *Noted that east side of 10-28 is not being mowed*
2. Revenue, occupancy and condition of T hangars
 - *T Hangars are 100% occupied and 3 aircraft owners are on a waiting list*
3. Open house for Legislature – will need to confirm timing but would like to do this after Beta install.
4. Electric charging station proposal from Beta Technologies – UPDATE
 - *Beta Technologies advised they are still on waiting for NYSEG to complete necessary upgrades before they can go forward. Target date is October/November*
5. Helipad closed till Sept 1st.
 - *Alternate landing zone is in place.*
 - *Rich will make sure that YC Fire Control is notified*

PASSERO REPORT:

1. 2020 State DOT funding proposal – UPDATE (Fuel trucks)
 - *Still hoping for announcements in September but on hold at the moment due to Cuomo's exit.*
2. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
 - *PY Municipal fees are based on BOD levels. If we cut BOD levels through pre-treatment the fees will go down.*
 - *The company that Dick Harper had been in contact with does not work with glycols.*
 - *NOCO still looks promising for recycling. We need to investigate systems to better separate glycol from storm water input to the tank. If we can reduce the amount of storm water diluting the glycol waste-water, the lower volume equates to savings. Lisa indicated Passero does have experience with doing this.*
3. CARE emergency Funding, items already submitted and remaining funding – current balance
CARES GRANT FUNDING OPTIONS: (69,000 available)

<i>Description</i>	<i>Amount</i>	<i>Submitted</i>
Local Portion of Wind cone Grant	5,571.13	Yes
Hedgerow Clearing	6,000.00	Yes
Upgrade Security System	19,300.00	
Total Planned	30,871.13	
Available	38,128.87	

CRSSA GRANT FUNDING OPTIONS: (23,000 available)

<i>Description</i>	<i>Amount</i>	<i>Submitted</i>
Sewer District Fees	23,000.00	
Total Planned	23,000.00	
Available	0.00	

ARPA GRANT FUNDING OPTIONS: (59,000 available)

<i>Description</i>	<i>Amount</i>	<i>Submitted</i>
Balance of Sewer District Fees	17,000	
Total Planned	17,000.00	
Available	42,000.00	

4. Progress on GPS approach for 10/28 - delayed
5. Sewer extension report
 - *Passero has submitted closeout paperwork.*
6. Five Year Plan
 - *Easement acquisition is listed for 2022 bumping removal to 2023. Lisa indicated FAA will only pay to remove obstructions if a permanent easement is in place. We will also look at easements for properties east of Friendly's.*
 - *Terminal construction will move to 2024. Only design will be complete in 2023.*

OLD BUSINESS:

1. FOD issues at Precision Aviation Hangar area – Sealcoating
 - *America's Best to complete August 31 – striping to be completed soon after*
2. Proposed Surveillance system update
 - *Approved by the Legislature.*
 - *Covert Security has not received a signed Contract from the County, so they have not ordered equipment*
3. Right Brothers Aviation – possible development

They have been using the airport quite a bit and have advised they will revisit this in the Fall and Winter when their business slows down

NEW BUSINESS:

1. Fence damage from torrential rain
 - *Approximately 50 ft of fencing was damaged due to increased high water flow. Multiple sections were flattened and covered with rock.*
 - *There is also a tree section across the big pipe. Rich thought they could remove it with a chain saw and gator.*
 - *While Allison confirmed that we do own the section of property in front of the flattened fence, the airport property does not extend to the entrance. We will need to get approval from Sutton to access the property for highway to work on fencing.*
 - *Craig Prior had recommended brining fence out of the bottom of the gully to the topside but we need to have Passero review this to see if there is any issue with the runway extension.*

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
2. Marketing Committee: **TAYLOR**

ADJOURNMENT: 9:38 (BM / RL 2nd)

Minutes Submitted by: Dick Harper 10/03/2021