

FINANCE COMMITTEE AGENDA
September 6, 2022

Committee members: Bill Holgate, Doug Paddock, Tim Cutler, Mark Morris, Dan Banach

Others present: Bonnie Percy, Dick Harper, Terry Button, Rick Willson, Ed Bronson, Nonie Flynn, Leslie Church, Emilee Miller, Meghan Kincaid, Jessica Mullins, Jeff Ayers, Marsha Devine, Marian Walrath (Zoom)

Bill & Doug will do the audit this month.

Minutes of the July & August meetings were approved as presented.

Real Property: Meghan Kincaid

Meghan reported that Small Claims hearings are held during September or early October.

Meghan reported that she completed the 2022-2023 school tax bill processing. School tax bills came out the beginning of September, if anyone did not receive their tax bill or needs another copy, they should contact their school district. Gorham-Middlesex School falls in Yates County and Ontario County. Yates County processes their own part of the bills, and then Ontario County prints them. Somehow, in the printing, any exemptions that people have on their properties are not listing directly on the bills. However, the amounts are correct. They're correct on all the extract files that she has in the tax roll and her "dummy bills" she has, but unfortunately, when they printed them it's not showing. They're not going to resend them, because the amounts are correct and they're still trying to figure out the problem. Meghan reported that the school tax rates are posted on the County's Real Property webpage.

Meghan reported that she sent the initial 2023 County Apportionment Spreadsheet to Nonie. Updates will be made as needed due to corrections or changes due to decisions to the Small Claims hearings.

Meghan reported that she reached out to municipalities within Yates County to inform them of the newly adopted Local Law increasing the Alternative Veterans' Exemption limits and encouraged the municipalities to do the same.

Meghan reported that the initial preparation for the Town & County tax season is underway.

Meghan reported that she will be on vacation September 12-16.

ReConnect: Marian Walrath

Marian clarified that there is a Broadband Committee, but it is not an Ad Hoc Committee, it is an Advisory Committee. They use the Finance Committee to bring information forward and provide oversight.

Marian provided an update on ReConnect 1 Engineering & Construction.

Marian reported that they did not receive ReConnect 3, but they are applying for ReConnect 4.

Marian & Jeff reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Enter into Agreements with the New York State Department of Transportation to Obtain Highway Work Permits for the ReConnect Project

- Enter into an Agreement with Airosmith Inc. for New York State Department of
- Transportation Right of Way Permitting Services for Phase 1B of the ReConnect Project
- Authorize Chairwoman to Sign Overlash Agreement with Southern Tier Networks for the Network for the ReConnect Project
- Authorize Signing of RUS Form 675 Certificate of Authority with Rural Utilities Service
- Updating Authorized Signers of RUS Form 481 Financial Requirements Statement
- Authorize Chairwoman to Sign Equipment Contract with Nokia of America Corporation for the ReConnect Project
- Authorize Chairwoman to Sign a Contract with A-Verdi, LLC for the Delivery and Rental of up to 2 (Two) 40' Storage Containers

Planning: Jeffrey Ayers

Jeff reported that there was 1 Planning Board application this month and that it had no county-wide impact. Robert Schiesser, asked to step down from the YC Planning Board. Jeff thanked him for his time on the board as both a member and as the former chairman. Middlesex is still working on filling their vacancy to the board.

Jeff reported that the Keuka Outlet Improvement Project Phase 1 contract extension has been submitted to the Legislative Clerk.

Jeff reported that the terms of the Solid Waste Management Plan contract have been finalized. They are waiting on GFLRPC to provide the required insurance to execute the contract.

Jeff reported that the CDBG Septic and Sewer grant was successfully submitted.

Jeff reported that the GIS Portal Parcel Viewer was updated with 2022 data and some of the annotation features did not import correctly and are still being worked out.

Jeff reported that the contract with LaBella to update the Farmland Protection Plan has been submitted to the Legislative Clerk.

Jeff reviewed the following resolution that would be needed. After discussion the Committee approved.

- Appoint Member to the Yates County Planning Board (Steven Fulkerson, Town of Starkey)

Finance: Jessica Mullins

Jessica reported that NY CLASS's year to date interest earnings as of today is \$11,911.00 with a rate of 2.07%.

Jessica reported that Munis is still in the testing phase. Tim and Heather do not have access to the test system, which is an issue because they are priority personnel and they need to understand the upgrade before implementing. It is likely that they will not be going live with the upgrade as soon as they thought.

Jessica did a presentation on the Granicus Software, the current findings, and that 75.5% of the merge has been completed. The plan is to mail non-compliant short term rental owners (STR) notifications to increase compliance for 2023 and back/present revenue.

Jessica reviewed the 2022 Appropriations.

Jessica reviewed the Sales Tax Report.

Jessica reviewed the Bank Accounts as of July 31, 2022.

Jessica reviewed the following resolutions that would be needed. After discussion the Committee approved.

- 2022 Budget Transfers
- Appropriate Additional Aid (Highway)
- Appropriate Additional Aid (Social Services)

Treasurer: Marsha Devine

Marsha reported that she met with Jim Pirrung from Pirrung Auctioneers and went over the auction process, she has the signed contract, and the insurance documents that Scott requested. The Property Tax Auction is scheduled for October 27, 2022.

Marsha reviewed the following delinquent properties:

Delinquent 2022 Properties		
July 31, 2022	Aug 31, 2022	Sep 2022
507	374	356

Delinquent 2021 Properties		
July 31, 2022	Aug 31, 2022	Sep 2022
85	75	75

Marsha reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorizations for Conveyance of Real Property

Marsha reviewed the following resolutions and after discussion and much consideration the Committee did not approve.

- Authorize Waiver of Processing Fee on TM# 32.01-1-4

County Administrator: Nonie Flynn

Nonie reported that she is plugging away on the 2023 budget. She met with the president of Finger Lakes Community College (FLCC), their charge back for FLCC is going up about \$800.00. He gave her the dollar amount from \$3,700.00 per student to \$4,540.00 per student. Nonie and the Committee discussed this.

Airport: Dick Harper

Dick reported that the contractor for the generator installation, has indicated that installation will not be until February or March 2023. The airport is pushing back as they had requested installation this fall.

Dick reported that Passero is still working on the fuel truck bid documents, they may be ready in October.

Dick reported that the hanger heaters are expected to be installed within the next two weeks.

Dick reported that Double M Fence is expected to install the new fence within a week. This fence replaces the fencing that was damaged due to flooding.

Dick reported that an easement assessment was completed for the property owned by the Reiff's that borders to the east and to the south of runway 1 - 19 (north / south runway). The assessment was performed by a 3rd party and reviewed and approved by another 3rd party. This is a permanent easement that assures airspace will be maintained free of obstructions. They will be discussing this with Reiff's. The costs for the easement will be covered from an airport grant.

Dick reported that Beta is still working with NYSEG on getting electrical to support their charging station. They have indicated that they are running into a similar situation at an airport near Buffalo.

Dick reported that there has been great coverage in the newspapers and on TV recently regarding the FAA solar lighting test facility.

Dick reported that he had been talking about the gas prices and he doesn't know if it was tied to their discussions or not, but the gas prices have come down.

Clerk of the Legislature: Emilee Miller

Emilee reviewed the following resolution that would be needed. After discussion the Committee approved

- Authorize Chairwoman to Execute FAA Grant Agreement and Related Documents
Project: Acquire Aircraft Deicing Equipment Grant No. 3-36-0094-043-2022

Meeting adjourned at 4:28 p.m.