

**FINANCE COMMITTEE**  
**September 8, 2021**

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, absent, Pat Killen, Rick Willson

Others present: Jim Multer, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Carlie Chilson, Leslie Church, Doug Paddock, Meghan Kincaid, Dan Long, Marian Walrath, Kathy Wallace.

Bill and Rick will do the audit this month.

Minutes of the August meeting were approved as presented.

**Real Property: Meghan Kincaid**

Meghan reported the small claims hearings will be held during the month of September.

Meghan reported the school taxes were completed and sent out.

Meghan reported she has sent the County Administrator the county apportionment spreadsheet. Updates will be made as needed.

Meghan reported she will begin working on the Town and County taxes this month.

Meghan will be obtaining quotes for replacing the folding and stuffing machine.

Meghan will be holding interviews for the Senior Account Clerk Typist.

Meghan reviewed the following resolution that would be needed. The Committee approved.

- Resolution: Authorize Chairman to Sign Contract (SGD)

**ReConnect: Marian Walrath**

Marian updated the Committee on Broadband activity.

Marian reviewed the following resolutions that would be needed. The Committee approved.

- Resolution: Enter Into a Pole Attachment Agreement with Frontier Communications
- Resolution: Enter Into a Pole Attachment Agreement with the Village of Penn Yan

**Planning – Dan Long**

Dan reported Yates Transit Service will be updating the Legislature on public transportation during the pandemic at Monday's meeting.

Dan reported the Yates County Planning Board reviewed 7 referrals which all were found to have no county-wide impact.

Dan reported on the Funding for Natural and Recreational Resources 2021 projects. The Village of Dresden has almost completed their beach project. Finger Lakes Museum and the Izzak Walton League are working on completing their projects this fall. Hobart Williams Smith/Town of Geneva is working with Friends of the Outlet on further trail improvements and enhancement of water quality by utilizing wetlands that have been established in the channel by spring 2022. The NY Grape Foundation is completing their program for sustainable vineyard certification by October.

Dan reported GeoCove is continuing to work on a technical solution for laserfiche and the survey links to the parcel maps for GIS.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Resolution: Authorize Chairman to Sign Memorandum of Understanding with the Towns of Dundee and Middlesex for Placement of Equipment Shelters

**Treasurer: Kathy Wallace, Deputy Treasurer**

Kathy reviewed the 2021 Appropriations and Sales Tax Report.

Kathy reported on July 31<sup>st</sup>, 446 courtesy letters were sent to owners of parcels with outstanding 2021 taxes due to Yates County. As of September 1<sup>st</sup>, there are 271 parcels with 2021 taxes due which is down from last year's figure of 346 at this time. There are 7 parcels with remaining 2018 taxes due and 11 parcels with remaining 2019 taxes due. The Treasurer's office will be collecting on 2018 and 2019 taxes through January 1, 2022.

Kathy reviewed the following resolutions that would be needed. The Committee approved.

- Resolution Concerning Cancellation of Certain Delinquent Tax Liens
- Resolution Concerning Cancellation of Prospective Delinquent Tax Liens Arising Against Certain Tax Parcels
- 2021 Budget Transfers
- Accept and Appropriate GTSC State Aid – Child Passenger Safety (Sheriff)
- Accept and Appropriate GTSC State Aid – Police Traffic Services (Sherriff)
- Accept and Appropriate Cyber Security Grant (Information Technology)
- Accept and Appropriate Additional State Aid (Social Services)

**County Administrator: Nonie Flynn**

Nonie reported the Deputy Treasurer Position has been filled. Jessica Mullins will be starting with the County on September 20<sup>th</sup>.

Nonie reported the Treasurer's Office will begin the foreclosure process on the 2018, 2019 and 2020 delinquent parcels after January 31, 2022 with an anticipated auction on June 16, 2022.

Nonie reported the Department 2022 budgets have been reviewed and department heads will present their budget summary sheets at their respective committee meetings in October.

Nonie reported she has filed the required annual report with the U.S. Department of Treasury classifying the County's intended use of the Coronavirus Fiscal Recovery Funds. Nonie also received an e-mail request from the Administrator of Clinton Crest Manor requesting that the County consider allocating funds to the Manor.

Nonie reviewed the position review form to refill the Planners position. The Committee approved.

**Airport: Dick Harper**

Dick reported Funds have been received by the county from NYSDOT for the final payment for the Bath Road Sewer Project and have been forwarded to the Town of Milo. The consultant is working on closeout paperwork.

Dick reported the \$59,000 (ARPA) grant for additional COVID relief funds has been executed.

Dick reported the heavy rain on August 17 and 18 damaged the inadvertent entry fence. Highway has agreed to assist with temporary repairs. Our consultant will prepare specifications for brush/tree removal and fence relocation to reduce the chance that this situation will reoccur.

Meeting adjourned at 4:10 p.m.