

GOVERNMENT OPERATION COMMITTEE
September 8, 2021

Committee members: Ed Bronson, absent, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy

Others present: Bill Holgate, Terry Button, Connie Hayes, Nonie Flynn, Pat Killen, Leslie Church, Dan Banach, Doug Paddock, Rob Schwarting, Colby Petersen, Arlene Wilson, Tim Groth, Lois Hall, Kerry Brennan.

Ed and Tim will sign the audit this month.

Minutes of the August meeting were approved as presented.

Legislative Operations

Doug reported that as of August 24, the required annual training (5 modules) has been completed by four legislators. Six legislators have not completed any of the courses. Four legislators have completed between two and four modules. Total time for all courses is between one and two hours. One of the courses is mandated by NYS law and another is required in order for the county to access federal funds, primarily for highway and bridge projects. The courses need to be completed by September 30.

Elections: Robert Brechko and Robert Schwarting

Rob reported the state is putting in place procedures for changes to the law that was passed this year and will be enforced next year when we go to the June primary. A lot of it has to do with the State ramping up portals on the state side to which people can go for registration. It changes ballot requests and changes the way Elections does business. As of now Bob and Rob are trying to contemplate what some of those changes to the budget might be.

Rob reported Elections has received two New York State BOE grants totaling \$37,000. This will allow Elections to purchase some equipment in anticipation of changes that they know of. The major change on the ballot this fall is permission for the state to have no excuse absentee balloting. If it passes Elections will have to adjust the way they do their entire balloting process.

Rob reported the FBI and Department of Justice are addressing threats against election officials and inspectors.

Rob reported Elections is starting the process of combining existing Election Districts, thereby reducing the number of districts to 13 from 18.

Soil & Water: Colby Petersen

Colby reported staff have conducted 265 watershed inspections to date.

Colby reported staff have been busy assisting land owners and highway departments with drainage issues following the recent storm events. Staff have responded to over 50 storm damage site visit requests since the 7.5" rain event on August 18 and 19.

Colby reported on Agricultural Environmental Management (AEM) projects. On August 3rd the Finger Lakes Grape Program held a tailgate meeting at the Collizzi Farm. Discussion took place on an under row mower program.

On August 6th there was a No-Till Field Day held at the Lewis Martin Farm with approximately 30 participants in attendance. A presentation was held on problematic weed species in the area and control options.

On August 24th a Grazing Workshop was held by Yates County Soil & Water District and Ontario County Soil & Water district which was held at two locations. The first session was held at the Leon Brubacher Farm and the Andrew Hoover Farm. There were approximately 20 in attendance at the Brubacher Farm and 40 in attendance at the Hoover Farm.

Cornell Cooperative Extension: Arlene Wilson

Arlene reported CCE is in partnership with Keuka Lake Association (KLA) on a couple of projects. The volunteers who are monitoring their lake front areas for harmful algal blooms (HABS) which there have been a couple of sightings. If there are HABS in the water, people and animals should not go into the water.

Arlene reported CCE is also in partnership with the Town of Jerusalem and KLA for the Starry Stonewort Harvest Project. Arlene reported a total of 22.5 cubic meters was harvested in the lake.

Arlene reported she attended a monthly workshop update with New York State Ag & Markets and the DEC who are working jointly to identify Spotted Lantern fly and starting some remediation treatments to Tree of Haven and some other plants that those insects like. At this point the closest location to us was Ithaca.

Arlene reported the Finger Lakes Grape Program will be a respirator fit testing clinics on Thursday, September 23rd and Friday, September 24th at the CCE in Ontario County.

Arlene reported CCE has been working with group in the Dundee Starkey area on Food Coop Feasibility Project.

Arlene reported there is a proposed a virtual Ag Tour to be held in the Legislative Chambers on October 12th from 11 to 12:30.

Arlene reported CCE will be holding a workshop on Agriculture and Solar Siting Workshop Zoom on October 23rd.

IT: Tim Groth

Tim reviewed his statistical report for the month of July which showed 201 calls for the month.

Tim updated the Committee on the following projects:

- New Storage area network (SAN'S)
- BOE Risk Remediation Project
- Toshiba's Managed Print Services
- Archive Social Solution Trial
- Kofax PDF Advanced
- New Toshiba Copier for the Corrections Department

Tim reviewed the current problem affecting the County email.

County Clerk: Lois Hall

Lois reviewed her statistical report which showed DMV transactions of 1,897 with fees for retention collected for July 2021 in the amount of \$16,578.01 with \$115,561.33 sales tax collected. COPRS internet fees collected year to date \$7,709.97. County Clerk transactions 3,337 and fees collected \$293,481.32

Lois reported the Greenlight applications have increased in the last few weeks along with reciprocity licenses.

Lois reported traffic has been steady in the DMV with people from contiguous counties coming in to do business. Most counties have restricted their hours by appointment only and for their own county residents. Dealer transactions have slowed down as the inventories of vehicles for sale is at an all-time low. Dealerships are struggling to get new vehicles. Agriculture registrations will be due in November and all trailer registrations will be due in December bringing more business to DMV.

Lois reported interviews for the Recording Clerk position finished on September 3rd. Lois will be making a decision at that time who will be offered the position.

Lois reported court filings are up as well as mortgages, deeds, and pistol permit issuance.

Personnel: Kerry Brennan

Kerry updated the Committee on Labor Management Health Insurance. Kerry explained the County's self-funded health insurance plan is operating under the budgeted amount for 2021.

Kerry reported the collection for September for the Living Well is Band Aids. Anyone wishing to donate can bring their donations to the Personnel Office.

Kerry reviewed the Local Law/Workplace Violence/Security Policy that she was asked to put together and included for discussion and feedback.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman to Sign Memorandum of Understanding (CSEA)
- Amend Resolution 449-20 Adopt 2021 Non-Union Exempt Employee Salary Schedule
- Amend Resolution 10-21 Adopt 2021 Non-Union Non-Exempt Employee Wage Schedule
- Appoint Clerk, County Legislature

County Administrator: Nonie Flynn

Nonie reported De-escalation Training module has been added to the required training for county employees.

Tim moved to enter executive session to discuss the employment history of a particular individual or individuals with committee members, legislators and the county administrator present. Seconded by Bonnie.

VOTE: Unanimous

Meeting adjourned at 3:07 p.m.