

FINANCE COMMITTEE
September 9, 2020

Committee members present: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Doug Paddock, Jim Multer, Dick Harper, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Carlie Chilson, Earle Gleason, Dan Banach, Tim Groth, Dan Long, Meghan Kincaid, Ashley Doyle, Marian Walrath.

Bill and Rick will do the audit this month.

Minutes of the August meeting were approved as presented.

Real Property – Meghan Kincaid

Meghan reported the school tax bills came out on September 1st. The current rates are posted on Real Property's website.

Meghan reported Claudia passed the Tax Map Technician exam.

Meghan reported the SCAR cases will be heard in September or early October.

Meghan reported she has been working on the apportionment spreadsheets.

Meghan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign Contract with SDG, Inc.

USDA ReConnect Project – Marian Walrath

Marian reported 4 new members have been added to the Broadband Advisory Committee (BBAC), they are Steve Brigham, Brian Gentry, Bob Nielsen and Mike O'Brien.

Marian explained that the BBAC committee meets every week. The Committee is going to be working on goals and their mission.

Marian reported the broadband feasibility study is expected to be completed by the end of the month.

Marian reviewed the various business models which are outlined below that are being considered.

- Model #1 Do Nothing – Leaves market to be driven by incumbent carriers. Price, service options, and service build outs are dependent on private providers. No ownership or role by the City or County.
- Model #2 Public – Private Model – County builds the infrastructure and a private entity provides the service. The County negotiates a financial contract and a contract for services provided. Typically involves revenue.
- Model #3 – Public Private ISP Model -County facilitates a private operator to build a network. Price, service options, and service build outs are dependent on private providers. No ownership by the City or County
- Model #4 – Retail ISP Model – City/County builds the infrastructure owns controls and maintains the infrastructure. City/County operates the entire system. City provides all customer service and tech support. Network functions may be outsourced as needed.

Marian explained the BBAC recommends to not take any of the options off the table as more information will be need but they are leaning toward Model #2 and Model #3. Model #4 would be kept on the table to be looked at after the ReConnect.

Marian explained to move forward an engineering firm will need to be hired. Twenty nine firms were contacted, four were removed from the list, and sixteen responded. Marian is working on an RFP and hopes to have that out within the next couple of weeks.

Marian explained after an engineering firm is selected and they are on board then construction can begin early in 2021.

Planning – Dan Long

Dan reported he has requested an update from Yates Transit Service (YTS) on the services performed during the pandemic and what Yates Transit Service is doing to maintain operations during this time and what they plan to do in the future. Yates Transit Service will be at Monday's meeting to give an update.

Dan explained that because of the inconsistency in receiving the DOT reports and quarterly payments, a resolution has been provided to allow payments to YTS prior to audit. The Committee approved.

Dan explained there were no referrals for the August Planning Board meeting so the meeting was canceled.

Dan reported on the funding for Natural and Recreational Resources. Friends of the Outlet are forwarding what should be the last round of invoices to close out their 2018 trail improvement efforts. Dan has not heard from Penn Yan or the ARC on their grant or updated action plan. Hobart Williams Smith in cooperation with the Seneca Watershed Inter-Municipal Organization are forwarding more invoices to draw down their 2019 grant and 2020 recipients are progressing with their projects. The Yate Community Center has submitted a site plan for review at the Yates County Planning Board for September for their project.

Dan reported draft copies of the Yates County Comprehensive Plan that incorporate the feedback that was received from legislators regarding zoning updates, COVID efforts, resiliency planning, and housing issues and recover planning will be made available in October for the Legislators. The committee will meet in September in preparation of the draft copy release to Yates and Municipal Boards.

Dan reported the GIS Committee decided to move to a different vendor, GeoCove, Inc. A resolution has been provided. The Committee approved.

Dan reported Yates is partnering with Pro-Action of Steuben/Yates as well as the Southern Tier Library System to provide outreach for the Census. A resolution was provided to enter into a contract with both agencies. The Committee approved.

Dan reported Clark Patterson Lee held a kick off meeting in the auditorium on August 19th for the County-Wide Water Infrastructure Study. They are now collecting data for the study.

Dan updated the Committee on the Facility Needs Assessment for the Public Safety Building. Bergmann met the team last week, with a building tour afterward to start the project and come up with various options.

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2020 Appropriations and the Sales Tax Report.

Ashley reported on the 2020 Tax Advertising. As of September 2nd there were 346 parcels with 2020 taxes due. This figure is down in comparison to last year when 436 parcels remained owing 2019 taxes.

Ashley explained a list of delinquent tax parcels will be listed in local newspapers in September.

Ashley reported on the collection of 2018 taxes. Ashley explained that there are 7 parcels that still remain with 2018 unpaid taxes. The Treasurer extended the payment due date to September 21, 2020.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2020 Budget Transfers
- Appropriate Additional Revenue (B&G)
- Accept and Appropriate State Aid (SH)
- Accept and Appropriate State Aid (SH)
- Appropriate State Aid (CS)
- Appropriate Additional State Aid (DSS)
- Appropriate Additional State Aid (YTH)

County Administrator – Nonie Flynn

Nonie reported on foreclosures. The date to receive delinquent 2018 property tax payments has been extended to September 21st.

Nonie reported on 2021 Budget Development. She is budgeting for a projected 20% NYS aid reduction. Nonie explained that she should have it complete for the departments to present their summary budget at the October meetings.

Airport – Dick Harper

Dick reported on the airport sewer project, construction is progressing. A resolution is necessary to authorize the chairman to sign an agreement with the Town of Milo regarding installation of manholes. The Committee approved.

Dick reported Passero has submitted a proposed agreement for design, construction administration and inspection/observation for the Weather and Emergency Preparedness grant. The proposal is being reviewed by NYSDOT. If acceptable to NYSDOT, there may be a resolution to authorize signing of the agreement.

Dick reported that Passero has addressed a second set of comments received back from the FAA on the draft of the Environmental Assessment. Review by Yates County is in process.

Jim Multer stated that our occupancy tax law exempts camp grounds from paying occupancy tax. There is an entity that is contacting landowners to see if their land could be used for camp grounds.

Ed moved to enter into executive session to discuss the employment history of a particular individual or individuals with committee members, legislators and the county administrator present. Seconded by Rick.

VOTE: Unanimous

Meeting adjourned at 4:48 pm