

## FINANCE COMMITTEE AGENDA

October 4, 2022

Committee members: Bill Holgate, Doug Paddock (absent), Tim Cutler, Mark Morris, Dan Banach

Others present: Bonnie Percy, Dick Harper, Terry Button, Leslie Church, Pat Killen (left at 3:10 p.m.), Nonie Flynn, Emilee Miller, Meghan Kincaid, Marian Walrath, Jeff Ayers, Jessica Mullins, Marsha Devine, Jesse Jayne (Zoom at 3:41 p.m. left at 4:07 p.m.)

Bill & Mark will do the audit this month.

Minutes of the September meeting were approved.

### **Public Comment**

Teresa Hoban stated that she is there today as the chair for the Downtown Business Council. What they do is try to promote downtown Penn Yan and create business opportunities and tourist destinations. She is there, because they got declined for their second TAC Grant in a row. They hold various events and have been planning a winter festival, but because they keep getting shot down for the TAC grant money, they haven't been able to put it together. The first time they applied, they were told that they were too new. The second time they applied, they got the stamped regular "you just don't meet the criteria" this time. They want the Committee to help them understand why they don't meet the criteria. How do they improve? They are really there for transparency, who's on the TAC Committee, who else applied, who got interviews? They didn't even qualify for an interview two years in a row. What specific criteria do they need to meet and how do they get better? The members of the TAC grant program are funding their own programs, three of the five people are getting money. How does the Downtown Business Council break into this? They are creating wealth and they are creating all sorts of things. Help them improve, help them understand, help them figure out how they can do better, so they can get some funding, and so they can create more wonderful programs like they are already doing.

Cindy Kimball stated that she is the president of the Finger Lakes Tourism Alliance. With her today, she has the chair of the Board of the Finger Lakes Tourism Alliance, Sue A. Poelvoorde. They, too, received one of those letters stating that they were not eligible, nor were they meeting the criteria to receive their funding from TAC this year. They are there today to share their disappointment and surprise that FLTA was denied TAC funding after 15+ years of providing the application and receiving the funding. They may say, TAC isn't intended to be ongoing, but they market Yates County and with that they are driving visitation to the region which increases sales, tax increases, and room tax. FLTA isn't making money, it's their businesses in the area making money. They become self-sustaining by the reinvestment of those tax dollars and sales tax dollars. This year, they didn't even get an interview, they just received a letter saying that they didn't qualify, and they weren't focused on Yates County, and they were really looking to focus on Yates County. They are very interested to understand what happened, after all of these years the application has not changed much, and if their application wasn't meeting the criteria, that would be a surprise, since they've had 15+ years of funding. All of this drives two big questions, how did they meet the qualifications for over 15 years for funding? The application remains basically the same, with the primary goal to put heads and beds. They have a booking widget on Fingerlakes.org that includes all of the Yates County accommodations. If they don't receive the funding, she will have to take 56 of those folks off. They will no longer be on that free booking widget, that's included with the investment. Her second question, if the focus is on Yates County, have other regional entities been funded, and if they are only focusing on local Yates County programs, have any other programs been denied? Does the Chamber plan to fund

them and run those dollars through their matching funds program, which really would be a good way to go because they get bonus dollars. If that is the case, she would hope that they can share that with the Finance Committee, so that they can get that documented. If that's not the case, they are here today to ask the Finance Committee to give consideration to allocating funds to FLTA.

Marla Hedworth stated that she is the owner of the Laurentide Inn and the Laurentide Beer Company. She has recently joined the Board of Directors for the Cupola Restoration Project. She introduced Chad Peak, to give some background on the cupola.

Chad Peak stated that they started this small little group of people that saw the need to preserve one of the last remaining structures that is historically significant to the development of this village and this county, and how it relates to the importance of the wine industry as well as the outlet. The cupola was removed from the Empire Winery building back in the eighties by Wayne Wagner, who specifically took the time to remove it with Chris Hansen from City Hill Construction, to bring it down, and to make it available for public use in some form or fashion. It was removed and taken down, and it sat in the weeds basically, where the Iverson's hotel is currently, and they got ownership of the cupola. There is nothing left in this area that relates to the outlet at all, it's all been torn down. They have brought this to the Committee as an opportunity to restore it, to put it into public's eye, to make it available for educational purposes to the school systems. As to how Penn Yan came to be and how the county came to be. It's a 10ft by 10ft by roughly 16-18ft tall cupola. They approached the Village, and they have moved it forward for the Village Board to take a look at, actually committing to a site, at the Angler Boat Park, which is where the first walking bridge was installed. They are here just to make the Committee aware and they would like to be considered for possible funding.

Mara Hedworth added that this is the last physical and tangible piece of history that was at one time on the Outlet trail, everything else has been destroyed. The restoration of this would create a platform where it's not only about the cupola, it's sharing the history, the rich history of Penn Yan, manufacturing, and everything. They just want to make sure everybody is aware of it, they are very early in the stages of restoring it.

#### **Tourism Advisory Committee (TAC): Marla Hedworth & Jessica Bacher**

Marla & Jessica reviewed the TAC Recommendations for 2023. The Committee requested more information before approving the TAC Recommendations, the consensus being that they will come back to another meeting with an informational presentation.

The following resolution that is needed was reviewed. After discussion the Committee approved.

- Designation by County of Official Tourism Promotion Agency

The following resolution that is needed was reviewed. After discussion, the Committee decided not to move it forward at this time.

- Approve Recommendations of the Tourism Advisory Committee (TAC)

#### **Real Property: Meghan Kincaid**

Meghan reported that there are three small claims hearings that will most likely be scheduled for the first half of October.

Meghan reviewed the Board of Assessment Review (B.A.R.) vacancies and reappointments.

Meghan reported that she received \$543.38 from New York State as reimbursement of the cost of the conference that she attended in March.

Meghan reported that she will be attending the fall conference for real property directors October 11-13.

Meghan reviewed the 2023 Budget Summary.

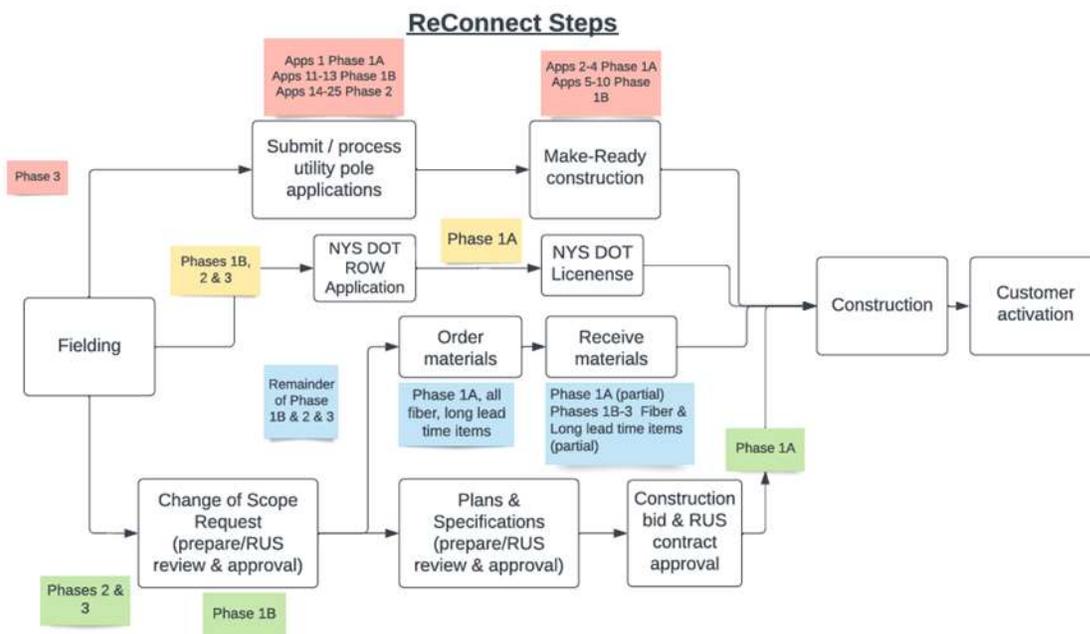
Meghan reported that she will be starting Town & County tax bill preparation.

Meghan reviewed the following resolution needed. After discussion the Committee approved.

- Authorize Chairwoman to sign Contract (Systems Development Group, Inc.)

### **ReConnect: Marian Walrath & Jeff Ayers**

Marian provided updates on the ReConnect project, focusing primarily on the following flow diagram:



Marian & Jeff reviewed the following resolution needed. After discussion the Committee approved.

- Enter into an Master Services Agreement for Make Ready Construction for the ReConnect Project with One Source Power, LLC

### **Planning: Jeffrey Ayers**

Jeff reported that Yates County Planning Board reviewed six applications, none of them had a county wide impact.

Jeff reviewed the trainings that Yates County is participating in:

11/2 at 3:00 p.m. - Understanding PV Permitting and Inspecting in NYS

11/2 at 5:30 p.m. - Overview of the Model Solar Energy Law

11/14 at 5:00 p.m. - Clean Energy and Your Comprehensive Plan

11/30 at 3:00 p.m. - Overview of the Model Battery Energy Storage Law

11/30 at 5:30 p.m. - Battery Energy Storage for First Responders

Jeff updated the County Planning website, adding a link that they can click on it and they can register for any of these trainings right through the website.

Jeff reported that LaBella has been doing the Penn Yan Marine Site Monitoring for many years. The contract would extend the agreement for another 5 years.

Jeff reported that ArcGIS Pro has been successfully installed on his desktop and that should help with some of the upload issues they have and with the GIS portal.

Jeff reviewed the 2023 Budget Summary.

Jeff reviewed the following resolutions needed. After discussion the Committee approved.

- Reappoint Member to the Yates County Planning Board (Steven Fulkerson, Town of Starkey) (Caryl Sutterby, Village of Dundee) (Jamie Landcastle, , At-Large)
- Authorize the Chairwoman to Sign an Agreement with Genesee/Finger Lakes Regional Planning Council for the Development of a Local Solid Waste Management Plan

**Finance: Jessica Mullins**

Jessica provided an update on New York CLASS, they have received \$27,745.00 in interest, with an interest rate currently at 2.7032%.

Jessica reported that Lexis Nexis is unable to combine services to reduce costs because one of the departments has a lot of sensitive information and they don't want to share it. They may be able to look at it again in the future if other departments join.

Jessica reported that the Fiscal Stress Monitoring list was released by NYS Comptroller's Office 9/22/22 and the County received another fiscal score of 0.0%. Jessica reviewed the following historical data on this monitoring since its implementation:

2021	0.0%
2020	0.0%
2019	0.0%
2018	0.0%
2017	0.0%
2016	12.5%
2015	15.8%
2014	19.2%

Jessica reported that Yates County has been selected for an audit that focuses on sexual harassment prevention. It is not a financial audit.

Jessica reviewed the 2022 Appropriations, Sales Tax Report, and the Occupancy Tax Report.

Jessica reviewed the 2023 Budget Summary.

Jessica reviewed the following resolutions needed. After discussion the Committee approved.

- 2022 Budget Transfers
- Appropriate Additional Aid (OEM)
- Appropriate Additional Aid (Finance)

**Treasurer: Marsha Devine**

Marsha provided an update on Tax Enforcement:

The Treasurer's office continues to track the delinquent real property taxes for 2021 and 2022

<b>Delinquent 2022 Properties</b>		
July 31, 2022	Aug 31, 2022	Sep 30, 2022
507	374	317

As of August 31, 2022, there are 77 properties with delinquent 2021 property taxes. Any of these properties unpaid as of November 1, 2022 will be listed in two newspapers and on our website.

<b>Delinquent 2021 Properties</b>		
July 31, 2022	Aug 31, 2022	Sep 30, 2022
85	75	74

Marsha reported that she met with the Budget Officer to review the 2023 requested budget for the Treasurer. As of 2023 it will be the first time the Treasurer's Office and the Finance Department are split financially. As a result, they will see dramatic numbers.

Marsha reported that the Treasurer's Office is currently administering three estates.

Marsha reviewed the 2023 Budget Summary.

**County Administrator: Nonie Flynn**

Nonie reported that the 2023 Budget Workshop will be October 25<sup>th</sup> and 26<sup>th</sup>. She will have the budget binders available for the legislature the week before.

**Airport: Dick Harper**

Dick reported that the RFQ will be posted week of Oct 3rd for Airport Engineering Services. Scott Falvey has the RFQ for review and they are basically using the same RFQ from 2017. The FAA is requesting an updated contract by December 1<sup>st</sup>, so they need to have a recommendation for the November meetings and a contract in place by the end of December.

Dick reported that the FAA meeting on September 15<sup>th</sup> went well. They discussed changing runway 10-28, which runs east west, from full reconstruction to just a rehab. Costs should decrease for that project, it will be more of a resurfacing rather than a full replacement.

Dick reported that the Fuel Truck bid documents have been prepared and sent to NYS DOT for approval. Once approved by DOT, they can post for bids.

Dick reported that the Airport Council is not recommending selling off the property at the south end of runway 1-19, but would recommend leasing the land instead. If the Legislature agrees to pursue lease, they will work with Scott Falvey and the potential interested party to develop a lease.

Dick reviewed the following resolution that is needed. After discussion the Committee approved.

- Authorize Chairwoman to Sign a Consultant Agreement with Passero Associates for Equipment Procurement (Fuel Trucks) Project: Purchase of Two Fuel Trucks

**Legislative Clerk: Emilee Miller**

Emilee asked the Committee if they wanted to not allow price increases for paper based products from Longs' or pass a resolution increasing the prices. The consensus of the Committee was to move forward with a resolution to increase the price. The resolution will be presented at the Legislative meeting.

Emilee asked the Committee if they wanted to go out to bid for office supplies next year or to extend the contract with Longs'. The consensus of the Committee was to go out for bid.

Meeting adjourned at 4:53 p.m.