Yates County Airport Council

October 5, 2021  7:30 AM EST
Held at Seneca Flight Operations, Penn Yan Airport

CALL TO ORDER: 7:38 am by DM

PRESENT:  Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Allison Lia (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

GUESTS: None

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Accepted with one correction (shows it is a portion of the area on 10/28 not being mowed and not the entire East side.)

REVIEW AND ACCEPT FINANCIAL REPORT: Accepted (RL / DH 2nd)

CORRESPONDENCE & COMMUNICATIONS
Cessna convention – potential of 72 planes.  RL will be giving maintenance seminar. They will also tour Penn Yan Aero with Bill M. Welcome bags being assembled by the Chamber of Commerce.

PASSERO REPORT:
1. State DOT funding proposal (Fuel Trucks)
   a. No update. Awaiting announcement
2. Weather Emergency Preparedness Grant (NYS Grant)
   a. Generator – 40 KW generator being looked at as part of RFP for Communications project but Alison and the Engineering firm C&S will need to determine if it makes sense to go that route or not.
3. Items for consideration under the Federal grant for Corona Virus emergency Funding a.

<table>
<thead>
<tr>
<th>CARES Grant Funding Options</th>
<th>Total Available:</th>
<th>$ 69,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Amount</td>
<td>Submitted</td>
</tr>
<tr>
<td>Local Portion of Windcone Grant</td>
<td>$5,571.13</td>
<td>✓</td>
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<tr>
<td>Hedgerow Clearing</td>
<td>$6,000.00</td>
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<tr>
<td>Upgrade Security System</td>
<td>$19,300.00</td>
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<tr>
<td>TOTAL</td>
<td>$47,871.13</td>
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<tr>
<td>Funds Remaining</td>
<td>$21,128.87</td>
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CRSSA Grant Funding Options
Total Available: $23,000

<table>
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<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Sewer District Fees</td>
<td>$23,000.00</td>
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ARPA Grant Funding Options
Total Available: $59,000

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<tr>
<th>Description</th>
<th>Funds Remaining</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Balance of Sewer District Fees</td>
<td>$17,000.00</td>
<td>$42,000.00</td>
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4. Progress on GPS approach for 10/28
a. Delayed
5. Update on sewer extension project
   a. NYSDOT portion of grant is closed
6. Five year plan review
   a. ACIP provided to members by Passero.
7. FAA Meeting – to be held Oct 20th.

SENeca FBO REPORT:
1. AirporT general conditions – Rich Leppert provided various photos of the airport showing conditions. 
   DM recommended that Seneca establish expectations of FBO relative to weeds, asphalt condition, etc so there is a clear understanding of expectations before 2023 negotiations.
   Dave F is planning on retiring in about 1 year. Rich is planning to separate ground maintenance and aircraft mechanic at that time.
2. Revenue, occupancy and condition of T hangars
   One T hangar opened up end of September – called people on waiting list and filled hangar – 100% occupancy.
   Having significant issues with the door motors on the new T Hangars.
3. Open house for Legislature – need to confirm timing
4. Electric charging station proposal from Beta Technologies
   Beta Technologies advised they are still on waiting for NYSEG to complete necessary upgrades. (Oct. / Nov.)
   While at NYAMA, Rich Leppert talked to another airport working with Beta and they are having similar issues
5. Mark Mendes looking for storage for equipment

OLD BUSINESS:
1. FOD issues at Precision Aviation Hangar area – Sealcoating – COMPLETED
2. Updated Surveillance System – CONTRACT SIGNED – EQUIPMENT ORDERED
3. Right Brothers Aviation – possible development – NO UPDATES
4. Fence damage from torrential rain – County to work on soon.

NEW BUSINESS:

ANY COMMITTEE / OPERATIONAL REPORTS:
1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: PAUL, RICH
   DM mentioned it looks like progress is happening on the Solar housing project.
2. Marketing Committee: TAYLOR

ADJOURNMENT: (RL / DH 2nd)

Submitted by: Richard Harper 10/27/2021