

## **FINANCE COMMITTEE**

**October 8, 2019**

Committee members: Bill Holgate,(absent), Chairman, Tim Dennis, Vice Chair, Ed Bronson, (absent) Tim Cutler, Rick Willson, Dan Banach.

Others present: Elden Morrison, Meghan Kincaid, Dan Long, Ashley Doyle, Connie Hayes, Nonie Flynn, Jim Multer, Bonnie Percy, Doug Paddock, Terry Button, Elden Morrison, Carlie Chilson, Leslie Church.

Tim Dennis and Rick will do the audit this month.

Minutes of the September meeting were approved as presented.

### **Real Property – Meghan Kincaid**

Meghan reported she has now completed the last class that is required by Real Property Tax Law to receive her Certified County Director designation.

Meghan reported on the Real Property County Directors Conference that was held on October 2-4.

Meghan reported on the taxable assessment increases and explained that they should not be used to calculate taxable values as they may change due to corrections or SCAR decisions.

Meghan reviewed her Budget summary.

Meghan reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman to Sign Contract (SDG)
- Authorize Real Property Tax Services Director to Create and Fill Full-Time Temporary Tax Map Technician Position – Rick stated this is the opportune time to merge our GIS and tax mapping into a GIS format. This is the time to take someone that has a GIS background and hire that person who can learn and factor in the other things that go on in Real Property. It would be more economical to move into this position by hiring a person who can fulfill the base map position that is going to drive GIS.

### **Planning – Dan Long**

Dan reviewed his budget summary.

Dan reported he provided contact information to Yates Transit Services for fabrication and installation of route signs.

Dan reported he met with the consultants for the Communications Study to review the scope of work and provide data for the study. Preliminary budgets for upgrade work are anticipated prior to the budget workshops.

Dan reported 5 referrals were reviewed by the Yates County Planning Board.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Resolution: Authorize Renewal of Yates County Planning Board Appointment (Schiesser)

Dan reported the agreements for the funding for Natural and Recreational Resources have been sent to the County Attorney.

Dan reported he continues to receive applications for the EFC Septic Replacement Grant. All applicants have been told they will be on a wait list until NYS informs us that additional funds are awarded.

Dan reported the Yates County Comprehensive Plan is being considered a Type II action that does not require a full Environmental Impact Study. A final public workshop will be set up for November. A copy has been sent to Scott Falvey for review.

Dan reported ESRI representatives provided a presentation last month pertaining to GIS. Final cost estimates are within the budgeted amount for the first phase implementation work, which should take place prior to December. The next meeting of the GIS Committee will be October 16<sup>th</sup>.

Dan updated the Committee on the Capital Projects/Studies. Hunt has provided an updated Needs Assessment report as of September 25<sup>th</sup>. Hunt has been informed that they will provide a presentation at the Public Works committee on November 4<sup>th</sup>.

Dan reported the components for the charging station were delivered on September 25<sup>th</sup>.

#### **Treasurer – Ashley Doyle/Deputy**

Ashley reviewed the 2019 Appropriations, Sales Tax Report and the Occupancy Tax Report.

Ashley reviewed the Treasurer's 2020 requested budget summary.

Ashley reported public notices were put in two newspapers for the 2019 taxes that are still open on 354 parcels. On October 7<sup>th</sup> tax enforcement notices were mailed to owners and lienholders of parcels with open 2018 taxes.

Ashley reported the fiscal stress list was released by the NYS Comptroller's Office. Yates County received another fiscal score of 0.0%. Yates County's environmental score of 16.7% which is within the parameters of "no Designation" as well.

Ashley reported after talking with the various towns, the Treasurer's office will continue to the online tax payment collection.

Ashley reviewed the resolutions that would be needed. The Committee approved.

- 2019 Budget Transfers
- Appropriate Additional State Aid (PD)
- Appropriate Additional State Aid (ELEC)
- Appropriate Additional State Aid (ELEC)
- Appropriate Additional State Aid (ELEC)
- Accept Federal Aid (OEM)
- Accept and Appropriate Federal Aid (OEM)
- Accept and Appropriate Federal Aid (OEM & SHER)
- Appropriate Additional Revenue (PH)
- Re-levy Delinquent School Taxes
- Re-levy Delinquent Village Taxes

**Acting County Administrator – Nonie Flynn**

Nonie reported the 2020 proposed budget binders will be ready for Legislators to pick up on Tuesday, October 22<sup>nd</sup>, one week before the budget workshops.

Nonie reviewed the Community College Chargeback Rate Change.

Nonie reviewed the project status report as it relates to Finance.

**Airport – Tim Dennis**

Tim reported a Notice to Proceed from the FAA for the segmented circle and wind cones project has been received.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution: Designation By County Of Official Tourism Promotion Agency

The Tourism Advisory Committee (TAC) will report at the legislative meeting on their recommendations for tourism funding for 2020.

Dan moved to enter executive session to discuss the employment history of a particular individual with Committee members, Legislators and the Acting County Administrator present, seconded by Tim Cutler.

VOTE: Unanimous

Meeting adjourned at: 4:55 p.m.