

# Yates County Airport Council Minutes

October 27, 2020 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport



**THIS MEETING WAS HELD IN THE HANGAR AT SENECA FLIGHT OPERATIONS TO INSURE APPROPRIATE SOCIAL DISTANCING DUE TO COVID-19**

## **CALL TO ORDER – 7:37 by Rich Leppert**

**PRESENT:** Rich Leppert (Seneca Flight), Bill Middlebrook (Penn Yan Aero), Allison Lia (Passero Associates), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

**GUESTS:** None

**ACCEPTANCE OF MINUTES OF PREVIOUS MEETING:** Bill M. moved to accept, 2<sup>nd</sup> by DH. All accepted.

**ACCEPTANCE OF FINANCIAL REPORT:** Dick H. moved to accept, 2<sup>nd</sup> by Bill M. All accepted.

## **CORRESPONDENCE & COMMUNICATIONS**

### **SENECA FBO REPORT:**

1. Fence Clearing / cutting / general condition
  - Craig Prior, YC Highway Supervisor, has contacted us but has not gone over what needs to be done
2. Revenue, occupancy and condition of T hangars
  - We currently have 2 T hangars available. One of the hangars used by the Sherriff has been leased
3. Open house for Legislature
  - **ON HOLD INDEFINITELY DUE TO COVID 19**
4. Wildlife Report
  - 8 point buck jumped fence onto airport property and is now deceased and tagged
5. Weights and Measures
  - Elmira uses same group as we do for Weights and Measures
  - Canandaigua is done by Ontario County
6. Electric Charging Station
  - Originally meeting was to happen 10/29 but was delayed due to Covid issues. Rich will let everyone know when meeting is set up so anyone can attend if they want to.

### **PASSERO REPORT:**

1. State DOT funding proposal
  - It's unknown when grants will be awarded.
  - Discussion on whether used fuel truck could be purchased.
2. Environmental Assessment report
  - Needs to go for public comment. Should be on County website and library.

3. State Grant Application (Friction Measuring Device, Airport standby Generator, aircraft deice system)
  - Friction Measuring Device: The grant calls out a decelerometer and tow behind quote was \$67,000. Since our budget was \$4,000, this is out.
  - Generator – Two generators: One at vault, one for fuel pumps
  - Deicing Pad – Draft plans sent out last month. Rich mentioned that Elmira uses 10,000 gallon collection tank.
4. Items for consideration under the Federal grant for CARE emergency funding
  - CARES Grant Funding Options Total Available: \$ 60,000

<u>Description</u>	<u>Amount</u>	<u>Submitted</u>
Sewer District Fees (Approx)	\$ 40,000.00	
Local Portion of Windcone Grant	\$ 3,870.55	(need cancelled check)
Hedgerow Clearing	<u>\$ 6,000.00</u>	✓
TOTAL	\$ 49,870.55	

Funds Remaining \$ 10,129.45

- a. We will need to provide Passero with receipts for submittal
5. Progress on GPS approach for 10/28
  - FAA received more requests than they could process and coupled with COVID, this is likely delayed to '21
6. Update on sewer extension progress on Bath Road:
  - Blue Herron, qualified paper work for County reimbursement
    - a. Reimbursement submissions have been made For SOC 1 and SOC 2. County has received reimbursement for SOC 1.
    - b. Blue Heron has been informed of what backup is required with payment submissions. Still need sub invoices from Blue Heron
7. Five year plan review
  - ACIP reviewed
  - Meeting with FAA? The FAA rep says a meeting is not necessary but Council agreed that we would still like a conference/zoom call. Allison will set up.

**OLD BUSINESS:**

1. Markings on 10 – 28 are very worn and faded – options?
  2. Result of meeting with Sheriff Spike:
    - Dick and Rich met with Ron in person. Ron checked and does not see any current grants available. He did talk with Brian Winslow as he receives a grant annually that this could fall under. Dick to set up meeting with Brian.
  3. Manholes – No communication from Town of Milo regarding the installation or relocation of manholes. Will need to have them moved as they will interfere with snow plowing and could be damaged where they are at.
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**NEW BUSINESS:**

**ANY COMMITTEE / OPERATIONAL REPORTS:**

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: Nothing to add that was not covered above
2. Marketing Committee: No report.

A big thank you to Taylor for the pastries from the new Blue Heron Bakery that recently opened.

**ADJOURNMENT** 8:30 am

**Submitted By:** Richard Harper 11/22/2020