

# GOVERNMENT OPERATIONS COMMITTEE

November 4, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Carlie Chilson, Tim Cutler, Earle Gleason, Bonnie Percy.

Others present: Bill Holgate, Doug Paddock, Terry Button, Rick Willson, Connie Hayes, Nonie Flynn, Elden Morrison, Ed Bronson, Leslie Church, Dan Banach, Molly Linehan, Kerry Brennan, Tim Groth, Arlene Wilson, Robert Schwarting, Bob Brechko, Len Kataskas. Colby Petersen, Tom Eskildsen.

Tim and Jim will sign the audit this month.

Minutes of the October meeting were approved as presented.

## **Legislative Operations**

Chairman Paddock reported that Amy Storey, President of Keuka College was scheduled to provide the Legislature with an annual update, however, she will be unable to attend this month. The update will be scheduled for a future meeting.

## **Historian – Len Kataskas**

Len reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman to Sign Agreement with General Code.
- Authorize Chairman to Sign Agreement with Image Data

## **Elections – Robert Brechko/Robert Schwarting**

Rob reviewed October and November actions/accomplishments and goals.

Rob reported on November 20<sup>th</sup> the Legislature has the opportunity to give their input on early voting. Rob encouraged the Committee to discuss the issue with NYSAC. Bob explained that there were 474 early voters which was higher than 19 other counties in the state.

Rob reported the Governor continues to sit on over twenty bills affecting Boards of Elections. The Governor signed into law Chapter 418 on October 29<sup>th</sup> relating to poll watchers.

Rob reviewed the following resolution that would be needed. The Committee approved.

- Resolution Urging Governor Andrew M. Cuomo And The State Legislature To Continue The Funding Commitment For All Costs Associated With Early Voting Reforms Implemented At The County Level.

## **Soil & Water –Colby Petersen**

Colby reported the staff have taken over 3,000 phone calls and serviced over 1,200 walk in customers to date.

Colby reported watershed inspections were done in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan. To date 400 inspections have been completed.

Colby reported 72.5 loads of hydroseeding have been sprayed to date which is equivalent to 11.7 acres of coverage.

Tom Eskildsen reported on the New York State Soil and Water Conservation Committee meeting that was held on October 28<sup>th</sup>, which had 35 attendees.

### **Cornell Cooperative Extension – Arlene Wilson**

Arlene reported on the 4H and Human Ecology activities for September and October along with upcoming events.

Arlene reported on the Natural Resources Educator's activities for September and October.

Arlene reported on the Agriculture Educator's activities for September and October.

Arlene reported Jeff Kehoe, Associate Environmental Analyst Agricultural District Program New York State Agriculture and Markets participated in the Soil & Water tour. He handles the Farmland Protection Grants and he is running a little behind. He assured Arlene that as soon as portal is open he will let Arlene know so information can be uploaded.

Arlene reported CCE participated in a Shoreline Monitoring program with 35 volunteers participating around Keuka Lake looking for Harmful Algae bloom. CCE and the Keuka Lake Association are pleased with the outcomes and plan to run the program again next year.

Arlene reported CCE's annual meeting is coming up on Thursday, December 5<sup>th</sup> at the Elks Lodge from 6 to 8 p.m.

Tim Dennis asked that an analysis of 4H Achievement Night as to how many youth were present and so on.

### **IT – Tim Groth**

Tim reviewed his statistical report for September which showed 280 help desk calls. Tim also reviewed the quarterly help desk ticket report which showed 2,629 calls to date.

Tim updated the Committee on the following projects, Coroner Laptop, Additional Cyber Security Enhancement for the Board of Elections, Board of Elections poll books, and the new fiber circuit between Yates County and Seneca County.

Tim reviewed the following resolution that would be needed the Committee approved.

- Authorize the Yates County Information Technology Director to Accept One Laptop on Behalf of Yates County to Aid in the Battle Against the Opioid Epidemic

Tim reported he has obtained quotes for video/av equipment for the Executive Session Room, the Clerks Closing Room, Highway, and Room 1037. Each solution will cost \$1,764 and will reduce the need for overhead projectors.

Tim reported he is researching backup air conditioning for the server rooms in the County Office Building and the Public Safety Building in case there is a power outage as those room heat up very quickly.

### **County Clerk – Lois Hall**

Lois could not attend the meeting Deputy County Clerk Molly Linehan reported in her absence.

Molly reviewed the statistical report which showed DMV fees for retention collected for September were \$13,960.29 with \$39,101.76 sales tax collected. COPRS internet fees collected year to date are \$3,146.24. The County Clerk transactions were 2,002 and \$267,870.37 was collected in fees.

Molly reviewed DMV updates. The County DMV was notified of new documents to be used in the registration of all vehicles on October 4<sup>th</sup>. These documents went into effect on October 9<sup>th</sup>. Again, the State DMV not giving much notice of changing regulations and requirements.

Molly reviewed the following resolution. The Committee approved.

- Resolution Calling for an Increase in the Share of Revenue Counties Retain for Providing State DMV Services

Molly reported New York's Chief Judge Janet DiDiore has proposed amendments to the New York State Constitution streamlining New York's court system. If approved it would change New York's current system of eleven overlapping trial courts and replace them with three courts: Supreme, Municipal and Justice. The proposal would have to be passed by the State Legislature during the upcoming 2020 session, then passed again in 2021 and then approved by New York voters during the November 2021 general elections.

### **Clerk of Legislature – Connie Hayes**

Connie question the Committee on whether they would rather have hard copies of the Legislative Handbook or have it available on the intranet. It seems having the books returned every two years for update may be troublesome. The consensus of the Committee was to have a copy in the Legislative office and then have it electronically.

Connie stated discussion started at the budget workshops regarding the use of Chromebooks for the agendas instead of having them printed to save money. Connie explained that the October agendas cost approximately \$212.00 to print which does not take into account any color copies so the cost is actually a little higher. The cost to print the November Committee meeting agendas was approximately \$96 but again this does not include the charge for color of the November Legislative meeting agenda. Connie suggested instead of printing out the agendas for everyone, they could still be emailed but have Chromebooks on the legislative desks and she will have the agendas up on the screen that will be needed that day. The consensus of the Committee was to continue printing the agendas and at the first of the year try the Chromebooks and determine those that want electronic and those that want paper.

### **Personnel – Kerry Brennan**

Kerry reminded everyone of Benefit Fair/Open Enrollment on November 6<sup>th</sup> starting at 9:00 a.m.

Kerry reported the next Lunch and Learn will be November 7<sup>th</sup> at noon.

Kerry reviewed the Controlled Substances and Alcohol Testing Policy which was reviewed by the County's Labor Attorney and Public Sector HR and both agree that the policy as it is constructed follows and is regulated by federal guidelines. Legislator Chilson proposed some changes but that would require a separate policy and would need to be negotiated with the CSEA Union. The consensus of the Committee to move forward with the policy as written.

Kerry updated the Committee on the progress of the Administrative Guide. There will be a meeting of the Administrative Guide Committee on November 8<sup>th</sup> in the executive session room and Kerry expects to have the guide ready for adoption at the December 9<sup>th</sup> Legislative meeting.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to reappoint the Republican Election Commissioner
- Resolution to Adopt Controlled Substances and Alcohol Testing Policy
- Resolution Calling on the State of New York to Fully Reimburse Counties for District Attorney Salary Increases That Are Set and Controlled by the State

### **Acting County Administrator – Nonie Flynn**

Nonie reported Ron Golumbeck will be presenting on Emotional Intelligence at the Management meeting on November 13<sup>th</sup>.

Nonie reviewed the Project Status Report as it relates to Government Operations.

Jim moved to enter executive session to discuss:

- Negotiations with CSEA and Council 82
- The employment history of a particular individual or group of individuals, with Legislators, the Personnel Officer, the Acting County Administrator, and representatives from Relph Benefit Advisors, seconded by Bonnie.

Meeting adjourned at 4:00 p.m.