

PUBLIC WORKS COMMITTEE

November 4, 2019

Public Works Committee: Dan Banach (Chair), Jim Multer (Vice Chair), Terry Button, Earle Gleason, Richard Willson

Others present: Connie Hayes, Nonie Flynn, Craig Prior, Dave Hartman, Joe Reed, Tim Dennis, Bonnie Percy, Tim Cutler, Leslie Church, Elden Morrison, Doug Paddock, Carlie Chilson, Ed Bronson.

Minutes of the October meeting were approved as presented.

Dan Banach and Terry Button will sign the audit.

Mike Saglibene, Chris Bond and Luke Grasmeyer from Hunt Engineers /Architects reviewed the Highway study that they completed.

SOLID WASTE – Connie Hayes

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution - Renewed Funding for Electronics Waste Collection
- Resolution - Requesting Relief Amid Ongoing Recycling Crisis
- Resolution - Authorize Chairman to Sign Agreement

HIGHWAY DEPARTMENT - Craig Prior

Craig reported they are finishing up some sign installations on County Road #1.

Craig reported he and Dave attended a DOT meeting in Bath. Most counties are finding it difficult to hire individuals with CDL licenses. Chemung County has started an on the job training program. They hire individuals and then train them on county equipment while on the job so that they can obtain their CDL licenses. Dave and Craig are researching this and will report more as they gather information.

Craig reported all the culverts are done. There is one culvert left to install on West Lake Road which is fairly deep and the road will have to be shut down for approximately a week. Craig stated that he is going to wait on this replacement until next fall.

Craig reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman to sign IMA w/Jerusalem
- Award bid for construction – William St. LAFA project

Craig thanked the Legislature for adopting the tentative budget for highway.

BUILDINGS & GROUNDS - Joe Reed

Joe reported the Director of Weights & Measurers is out with an injury with no return to work date at this time. Nonie will be talking with the Schuyler County Administrator and reviewing the contract and discuss a contingent plan and report back.

Joe questioned if the Committee would like to add scanning and price checking to the current weights & measurers contract. The cost would be an approximate \$900 a year. The consensus of the Committee was to go ahead.

Joe reviewed a proposed local law entitled “To Establish a Sustainable Energy Loan Program in the County of Yates” this is one of the four items to get the County to the Clean Energy Communities status. The Committee approved. Connie will prepare a resolution setting the date for the public hearing for December 9th.

Joe reported Highway looked at the trees in the courtyard and they feel they could handle the smaller trees in the parking lot but they are not comfortable dealing with the larger tree as it is in wires. Fishers Tree Service has quoted \$2,000 to take care of the tree and stump removal in the courtyard. Joe will have a resolution for Monday’s meeting to sign a contract with Fisher Tree Services.

Joe reviewed the Chamber Acoustics report from the consultant. Joe recommends working on the proper microphone use before adding any wall treatments. The Committee agreed. Joe was also asked to look into getting a third microphone for the press table.

Joe expanded on the changes he would like to make to the department hours. The day shift would start at 7:30 a.m. and 7:00 a.m. for the summer hours. The evening shift would start at noon and 11:30 a.m. for the summer hours. Both shifts will have the option to take either a ½ hour or hour lunch.

Joe reviewed a position review form for a Building Maintenance Mechanic position to fill a vacancy due to a resignation and then back fill a Building Maintenance Helper position that would become vacant due to a promotion. The Committee approved.

Joe reported the elevators, fire alarm system and sprinkler systems where all tested in October. No issues were found.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman to Enter Into an Agreement With The New York State Department Of Environmental Conservation For Access To And Preliminary Investigation Activities At The Former Potter Landfill.

Dan brought up the issue of 8 parking spots being allotted for early voting and most of the time they were empty. Also, there was no discussion with the Committee on blocking off spaces for early voting. Nonie explained that Elections just found out a couple of weeks ago from the State that 8 spaces were needed.

Dan discussed the need to have a policy in place for when a tree is cut down on County property that another be planted in its place. Connie will work on a policy and bring it forward next month

ACTING COUNTY ADMINISTRATOR – Nonie Flynn

Nonie reviewed the project status report as it relates to Public Works.

Meeting adjourned at 1:38 p.m.