

## **FINANCE COMMITTEE**

**November 5, 2019**

Committee members: Bill Holgate, Chairman, Tim Dennis, Vice Chair, Ed Bronson (absent), Tim Cutler, Rick Willson, Dan Banach

Others present: Jim Multer, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Elden Morrison, Doug Paddock, Carlie Chilson, Earle Gleason, Leslie Church, Meghan Kincaid, Dan Long, Ashley Doyle.

Bill and Dan will do the audit this month

Minutes of the October meeting were approved as presented.

### **Real Property – Meghan Kincaid**

Meghan reported she held an Assessor's meeting on October 17<sup>th</sup> which was well attended.

Meghan reported the exam for the Tax Mapper position will be December 14<sup>th</sup>. The deadline to sign up for the exam is November 15<sup>th</sup>.

Meghan reported Community Bank N.A. has filed an Article 7 petition against the Town of Milo in regards to their 2019 assessment. The Town of Milo is requesting that the cost of those legal fees be shared with the other municipalities that could potentially be affected by a tax assessment reduction for this parcel, including Yates County.

Meghan reported she is working on the Town and County tax bill preparations.

Meghan reviewed the following resolutions that would be needed. The consensus of the Committee was to hold these resolutions until discussion can be held with Eagleview and the County Attorney.

- Resolution Authorizing Chairman to Sign Imaging Agreement (Eagleview)
- Resolution Authorizing Chairman to Sign Inter-Municipal Agreements (Regarding Real Property Imagery Services and Products)

### **Planning – Dan Long**

Dan reported Yates Transit is responding to feedback from the DOT regarding their annual report.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign New York State Department Of Transportation Mass Transportation Capital Project Agreement #C004145 For Bus Route Signage

Dan reported the consultant for the Communications Study is working to complete the study for review this month. Preliminary budgeting numbers have been provided in a brief report.

Dan reported the Yates County Planning Board reviewed 3 referrals. All were found to have no County-wide impact.

Dan reported with regards to the Vine Valley Boat Launch, the dock system should be removed by early November.

Dan reported on the Funding for Natural and Recreational Resources. Finalization of contracts for the Friends of the Outlet, Finger Lakes Institute and the Finger Lakes Museum are in process and he has briefed them on how to request reimbursement. Dan explained that he has received a round 3 request from the Village of Penn Yan already.

Dan reported on the EFC Septic Replacement Grant. The final reimbursements are waiting approximately 3 installations, which are planned for this month. Once those are completed all round 1 funding will be expended. There is no news from the DEC on if there will be any further funding next year.

Dan reported the Yates County Comprehensive Plan Committee will meet on November 7<sup>th</sup> to discuss the survey responses, evaluation of similar plans and workshop format for the final Public Workshop later this month.

Dan reported the GIS Committee met October 25<sup>th</sup> with action items for members to complete. I.T., Real Property and Soil & Water will be the primary departments/agencies involved in the initial startup which is projected to be complete by the end of the year.

Dan reported he will contact Hunt Engineers regarding obtaining the Highway Study digitally for Legislators and work on setting up an ad-hoc Committee to review the study. Dan explained that Hunt is supposed to send a digital and hard copy of the whole study which would include a needs assessment and proposal.

Dan reported training for Floodplain Managers is being hosted by Yates County Planning in the auditorium on November 20<sup>th</sup> from 1 to 4 p.m.

#### **Treasurer – Ashley Doyle/Deputy**

Ashley reviewed the 2019 Appropriations, Sales Tax Report and the 2019 Appropriations Exceeding 75%.

Ashley reported the tax enforcement notices were mailed to owners and lienholders of 103 parcels with open 2018 taxes. November 1<sup>st</sup> the list of delinquent 2019 taxes will be filed with the County Clerk.

Ashley reported all townships with the exception of the Town of Milo have agreed to have the Treasurer's office collect their online credit card payments during the months of January, February and March 2020.

Ashley reported the auditors will begin their preliminary work for 2019 on November 5<sup>th</sup>.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2019 Budget Transfers
- Appropriate Additional Revenue (CNTL GAR)
- Appropriate State Aid (PD, CD, and AC)
- Appropriate Additional Federal Aid (DSS)
- Appropriate Additional Revenue (HWY)
- Resolution Concerning Delinquent Tax Lien

#### **Acting County Administrator – Nonie Flynn**

Nonie reported the public hearing on the 2020 Tentative Budget will be November 21<sup>st</sup> at 6:00 p.m. in the Legislative Chambers. The tentative budget is now up on the County website.

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Approve Recommendations of Tourism Advisory Committee (TAC)

Nonie reviewed the Project Stats Report as it relates to Finance.

**Airport – Tim Dennis**

Tim reported a draft easement for the sewer project has been received; Scott has responded with comments. Also, bids documents for the sewer project are scheduled for release on November 4<sup>th</sup>.

Bill reported that Connie will have the figures for the mortgage tax apportionment resolution for Monday's meeting.

Meeting adjourned at 4:40 p.m.