Committee members: Dan Banach, Terry Button, Jesse Jayne, Patrick Killen, Bill Holgate

Others present: Bonnie Percy, Dick Harper, Rick Willson, Leslie Church, Carlie Chilson, Doug Paddock, Ed Bronson, Tim Cutler, Nonie Flynn, Emilee Miller, Doug Rapalee (Zoom), Charlie Bishop, Joe Reed

Dan and Pat will do the audit this month.

Minutes of the October meeting were approved as presented.

**HIGHWAY: Charlie Bishop**
Charlie reported that Central Garage used 4,300+ miles in October. CG-5 sustained minor damages from an accident that occurred on 10/21. They do not have an update on the delivery of 2 Central Garage vehicles for 2022. It is unknown at this time when pricing may be available for 2023 Central Garage vehicles.

Charlie reported that there was a fatal accident on CR18, Italy Valley Road, on 10/7.

Charlie provided an update on the Building Project including the meetings held, fuel island & distribution system status, status of C&S design, budget/construction estimate status, status of closings, NYSEG design status, and special inspections. Lester from Watch Dog was present to answer questions.

The Committee addressed concerns and asked questions.

Charlie reported that regarding the FEMA Flood Reimbursement, Class C costs are still pending with no update.

Charlie reported that they completed the NYSEG live power line demonstration/training, Round 3 of the roadside mowing is now complete, ditching on various county roads continues, and shoulder placement and stabilization continues on various county roads.

Charlie reported that they continue to do prep work on Fergusons Corners (CR2) driveways & ditching for 2023 road plan, replacement of guiderail on North Vine Valley Road (CR10), and the 5 piles of asphalt millings sold for an anticipated total of $87,200.

Charlie reported that they are working on finalizing the RFP for Engineering Services for assistance that will be needed with the Chubb Hollow Road culvert replacements. They received a safety flag notice with prompt interim action requirement from the NYSDOT regarding the Gibson Road Bridge (Town of Barrington). Repairs have been completed and the bridge was re-opened on 10/21.

Charlie reported that they are beginning to prep snow plow trucks with sanders and plow frames and they are performing calibrations and tests on the sanders.

Charlie provided the following update on road machinery:
- 2022 Plow Truck Status; Received notification for delay is chassis delivery from Mack (brake equipment delivery issues).
- 2022 ¾ Ton Pick-up; no update available on delivery of this truck.
• 2022 ½ Ton Pick-up; pricing is not available in 2022. Truck will not be replaced this year.
• 2023 Equipment; working on quotes for 1 Ton replacement, Sign Truck replacement, Rubber Tire excavator and small double drum roller.
• 2023 ¾ Ton and ½ Ton Pick-up; acquiring quotes from Ford at this time. Unknown when GM pricing may be available.

Charlie reported that regarding the landfill, they are working with Temp-Press to diagnose issues with existing meters before proceeding with replacement. A technician is scheduled for this on 11/22. They are working with the Town of Milo on well pumps replacement and leak repairs. They are working with B&L to finalize bid content for leachate tank cleaning & leachate line cleaning/video inspection. They continue building clean-up, repairs, removal of brush, and trimming.

Charlie reported that West Lake Road project was awarded to City Hill Excavating, Inc. The agreement has been executed, bonds and insurances have been received, and the projected started 11/1. There is not an estimated completion date at this time.

Charlie reported that they continue unloading of materials for the ReConnect grant at Guyanoga. They have expanded the laydown pad area for material storage and they met with Jim Yates, New York Engineering, on 10/27 to review the project.

Charlie reviewed the new Fuel Facility Bid Results.

The consensus of the Committee is to rebid.

**BUILDINGS AND GROUNDS: Joe Reed**

Joe reviewed the Weights & Measurers report.

Joe reported that regarding the gazebo roof, after calling several contractors, he received one quote for $4,500 for an asphalt architectural shingle. The cedar shake was $6,000.

The Committee requested that Joe get more quotes regarding the roof replacement with assistance from the Jesse Jayne and Doug Paddock.

Joe reported that an engineer from Presentation Concepts came to look at the sound system and provide info on options to improve. The system in place is a good system and is working properly and they still install similar systems. If the Committee is interested in the next step up to a better system the cost is $62,658. This would be wireless, with a station on each desk, a small screen, and an indicator lamp on the mic when it is active. Only 4 mics can be active at once and would require the speaker to turn them on and off each time. They also have a small speaker in each that would provide sound at each station and a headphone port for ear beds or a neck induction loop. Being wireless means that a rechargeable battery will need to be installed before each meeting and this would still require people to talk into the mics. Joe reviewed the brochure on the system and some information on mic use.

The consensus of the Committee is to continue with the current sound system, but encourage better mic etiquette.

Joe reported that the Public Safety Building cooling tower was inspected and tested. The generators had the six month inspection in the Public Safety Building, Court House and County Office Building this month and the sprinkler systems had the quarterly inspection.
Doug Paddock asked about obtaining some assistance from the Buildings & Grounds and Highway regarding the historic markers being repaired.

Meeting adjourned at 1:14 p.m.