



Yates County Department of Civil Service  
 417 Liberty Street  
 Penn Yan, NY 14527

# ADDRESS CHANGE FORM

*In accordance with Section 23-4 (a) of the Civil Service Law, preference in appointment may be given to residents in the jurisdiction where the vacancy exists. When preference in certification is given, an eligible must have been a resident of such municipality for at least one month prior to the date of certification and must be a resident of such municipality at the time of certification and appointment. Applicants must list a home address to be considered for preference in certification.*

## CANDIDATE INFORMATION

1. Name of Candidate:	2. Social Security Number (last four digits):
3. Effective Date of Address Change:	
4. Change of Address Form For: (Check all appropriate boxes that apply) <input type="checkbox"/> Civil Service Examination Application <input type="checkbox"/> Part-Time Applicant <input type="checkbox"/> Civil Service Eligible List	
Old Address: _____ _____	
New Address: _____ _____	

## FOR EXAMS ONLY, PLEASE PROVIDE ALL REQUESTED INFORMATION TO INSURE AN ACCURATE ADDRESS CHANGE

I have signed up for the following exams:  
 I have taken the following exams:

EXAM NUMBER	EXAM TITLE

## SIGNATURE

Candidate Signature:		Date:	
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