Yates County Department of Civil Service
417 Liberty Street
Penn Yan, NY 14527

CROSS FILE NOTIFICATION

Candidates who apply for one or more examinations offered on the same date by any City, County or State Civil Service Agency located in New York State, must make arrangements to take all examinations at one test site. You MUST complete this form and file it at each agency no later than two (2) weeks before the test date.

SECTION I: CANDIDATE INFORMATION	
1. Name of Candidate:	**2. Candidate's Social Security Number:**
3. Exam Date:	**4. Daytime Phone Number:**
5. **Location Where Candidate Wishes to Take Exam:**	

SECTION II: EXAMINATION INFORMATION (List all exam numbers, titles and civil service agencies for which you have applied).

Examination Number	Examination Title	Civil Service Agency *(Location(s) to have scores sent to)*

SECTION III: CANDIDATE SIGNATURE:			
Signature:		**Date:**	