

*Office of Yates County Clerk
417 Liberty Street
Penn Yan, New York 14527*

ANNUAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2020 YATES COUNTY CLERK'S OFFICE

Lois E. Hall
County Clerk

Molly K. Linehan	-Deputy Clerk	Teresa A. Hines	-DMV Supervisor
Ellen S. Stephansky	-Recording Clerk	Sandra P. McKay	-DMV Cashier
Kay Williamson	-Recording Clerk	Mary M. Nolan	-DMV Cashier

County Law §525. County Clerk; duties

1. The county clerk shall perform the duties prescribed by law as register, and be the clerk of the supreme court and clerk of the county court within his county. He shall perform such additional and related duties as may be prescribed by law and directed by the board of supervisors.
2. He shall provide at the expense of the county, all books, files and other necessary equipment for the filing, recording and depositing of documents, maps, papers in actions and special proceedings of both civil and criminal nature, judgment and lien dockets and books for the indexing of the same as directed or authorized by law.

County Clerk Office Fee Collections
Motor Vehicle Transactions
Contractual Expenditure Report
Full Spreadsheet Clerk Revenues January 2020-December 2020
Comparison of \$\$\$ Receipts 2019-2020

I, LOIS E. HALL, Yates County Clerk, do hereby respectfully submit an Annual Report for the year ending December 31, 2020, on this 19th day of February, 2021.

Accounts	Original Appropriation	Revised Budget	YTD Expended	Encumbrance	Available Budget	Percentage Used
EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
A1410.2115 Computer Hardware	0.00	0.00	0.00	0.00	0.00	0.00
A1410.2120 Copier	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL EXPENSES						
A1410.54002 Archival of Records	45,540	44,145.22	42,260.00	0.00	1885.22	95.7%
A1410.54408 Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
A1410.54470 Office Supplies	3,300	3,300	3,253.28	0.00	46.72	98.6%
A1410.54471 Photographic Supplies	475	475	475.00	0.00	0.00	100%
A1410.54507 Copier Charges	1,500	1,500	1,194.30	0.00	305.70	79.6%
A1410.54515 Postage	2,600	6,647.45	5,660.61	0.00	677.25	85.2%
A1410.54516 Printing	600	600.00	517.50	0.00	0.00	100%
A1410.54522 Shipments	0	0	0	0.00	.00	0.00
A1410.4653 Gasoline	0.00	0.00	0.00	0.00	0.00	0.00
A1410.54660 Travel Expenses	740	740	740	0.00	0.00	100%
A1410.54682 Utilities	2640	2,640.00	2,640.00	0.00	0.00	100%
A1410.54907 NYSACC Dues	225	225.00	225.00	0.00	0.00	100%
A1410.54916 Publications	2,100	2,275.00	2,262.15	0.00	12.85	99.4%
A1410.54964 Leases; Film Storage	1,350	1,350.00	1,350.00	0.00		100%
Total Contractual	61,070	61050.22	57812.89		3,237.33	94.7 %

COUNTY CLERK'S OFFICE FEE COLLECTIONS

FEES COLLECTED BY RECORDING OFFICE AND SENT TO NEW YORK STATE AGENCIES

Court fees 7 th Judicial District—NYS Commissioner of Tax & Finance	86,606.00
State Cultural Education funds—NYS Education Department	52,183.50
Notary Public fees—NYS Division of Licensing	840.00
Records Management fees—NYS Education Department	17,394.50
Equalization & Assessment Fees- NYS of Real Property Tax Services	126,256.00
Real Estate Transfer Tax fees—NYS Dept. of Taxation & Finance	640,684.15
Mortgage Tax—State of New York Mortgage Tax Agency (SONYMA)	288,377.78

Sub-Total 1,184,635.93

FEES COLLECTED BY DMV OFFICE AND SENT TO NEW YORK STATE

Motor Vehicle fees—NYS Comm. of Motor Vehicles	612,412.28
Motor Vehicle fees (paid by Credit Card)	476,542.83
(minus Auto Use Tax—later reimbursed to Treasurer by NYS and credited to County Clerk)	(151,736.25)
Sales Tax—NYS Dept. of Taxation & Finance	547,199.86

Sub-Total 1,484,418.72 2,669,054.65

TOTAL TO STATE

REVENUES RETAINED BY YATES COUNTY

General Receipts for Recording Office including DMV fees	413,924.89
Real Estate Transfer Tax	1,039.00
Court Receipts	6202.00
Records Management	3,662.00
Equalization & Assessment	8,253.00
Mortgage Tax Expense Reimbursement	59,040.00
Pistol Permits	3,621.00
Local Mortgage Tax	333,689.66
Office Rent (credited by treasurer)	3,000.00
Tax Redemptions (credited by treasurer)	1,370.00
Copies (billed and credited by treasurer—see note below	425.75
*Auto Use Tax (credited by treasurer)	151,736.25
DMV Internet (credited by treasurer)	14,038.61
*Notary/Corp (credited by treasurer)	4,848.00

TOTAL RETAINED BY COUNTY 1,004,850.16

MORTGAGE TAX PAID TO TREASURER

For distribution to Towns and Villages semi-annually

667,379.72

TOTAL COLLECTION

4,341,284.53

County maps sold on behalf of the Highway Department

\$14..00

**NOTE: Copies revenue collected directly
by the County Clerk's Office amounted to
\$12,916.20**

COMPARISON OF \$\$\$ RECEIPTS 2019-2020

	2019	2020
TOTAL COLLECTION	4,329,342.54	4,341,284.53
STATE REVENUE RECORDING OFFICE	1,092,974.67	1,184,635.93
DMV OFFICE		
DMV CHECK CASH	466,591.84	612,412.28
DMV CREDIT CARD	1,010,702.44	476,542.83
MINUS* AUTO USE TAX Included in county revenue	(152,599.73)	(151,736.25)
DMV SALES TAX COLLECTED	499,554.98	547,199.86
Total to State by DMV office	1,824,249.53	1,484,418.72
TOTAL TO STATE	2,917,224.20	2,669,054.65
RECORDING OFFICE	567,912.99	692,701.31
DMV FEES 12.7%	212,554.75	157,859.60
DMV Sales Tax @ \$1 per Receipt	2867.50	2553.00
DMV Auto Use Tax (Reimbursed by NYS)	152,599.73	151,736.25
TOTAL COUNTY	935,934.97	1,004,850.16
MORTGAGE TAX PAID TO TREASURER	476,183.37	667,379.72

Fees are down dramatically in the DMV because of the COVID crisis. DMV offices were closed to the public from March 23 through June 15 and are still operating by appointment only at this time per the Governor's Executive Order.

The Clerk's Office was also impacted by the COVID crisis. Operating by appointment only for months and following the guidelines passed down from the State and County.

CLERK'S

	REVENUES TO COUNTY 2020												YTD
	January	February	March	April	May	June	July	August	September	October	November	Dec	
CLERK'S FEES -A1255													
General Receipts inc. DMV	40,906.34	30,389.24	33,526.90	19,524.87	29,868.35	35,380.49	31,922.42	35,798.31	34,472.82	37,242.18	37,964.15	\$ 46,928.82	413,924.89
RETT receipts	87.00	70.00	69.00	64.00	75.00	66.00	79.00	85.00	109.00	101.00	107.00	\$ 127.00	1,039.00
Court receipts	546.00	520.00	442.00	52.00	78.00	446.00	572.00	846.00	725.00	700.00	625.00	\$ 650.00	6,202.00
R/M receipts	317.00	253.00	261.00	195.00	268.00	298.00	302.00	287.00	334.00	357.00	325.00	\$ 465.00	3,662.00
E/A receipts	711.00	558.00	549.00	405.00	594.00	549.00	666.00	702.00	837.00	792.00	846.00	\$ 1,044.00	8,253.00
Mtg. Tax Expense	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	\$ 4,920.00	59,040.00
Sub-total	47,487.34	36,710.24	39,767.90	25,160.87	35,803.35	41,659.49	38,461.42	42,638.31	\$ 41,397.82	44,112.18	44,787.15	\$ 54,134.82	492,120.89
Notary/Corp electronic		20.00	1,655.00	456.00			693.00	537.00	968.00	519.00			4,848.00
Tax Redemptions credited	395.00	155.00	165.00	95.00	20.00	45.00	25.00	85.00	5.00	60.00	180.00	\$ 140.00	1,370.00
Copier Revenue credited	21.45	15.60				48.10	58.50	61.10	51.35	39.65	81.25	\$ 48.75	425.75
Internet Revenue credited	(181.46)				1,066.86	1,752.27	1,709.68	1,669.37	1,649.55	2,049.76	2,250.99	\$ 2,071.59	14,038.61
SUB-TOTAL	47,722.33	36,900.84	41,587.90	25,711.87	36,890.21	43,504.86	40,947.60	44,990.78	44,071.72	46,780.59	47,299.39	\$ 56,395.16	512,803.25
PISTOL PERMITS A2545	352.00	365.00	254.00	-	104.00	258.00	445.00	482.00	432.00	380.00	156.00	\$ 393.00	3,621.00
LOCAL MTG TAX A3005	19,226.22	16,664.57	22,878.29	14,910.34	29,141.62	27,874.65	26,404.60	23,109.22	32,232.13	53,173.28	35,479.27	\$ 32,595.47	333,689.66
DMV AUTO TAX A1136	11,151.36	11,527.92	12,046.29	8,021.92	12,971.56	15,321.44	15,867.16	13,201.49	14,618.40	14,930.64	11,147.32	\$ 10,930.84	151,736.25
RENT A2410	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	\$ 250.00	3,000.00
TOTAL	78,701.91	65,708.33	77,016.39	48,894.13	79,357.39	87,208.95	83,914.36	82,033.49	91,604.25	115,514.51	94,331.98	\$ 100,564.47	1,004,850.16
DMV Fees to Cty. Inc.Vol.Surr.	19,817.29	14,057.09	14,184.90	5,446.67	9,331.35	12,527.49	10,625.13	15,471.77	11,892.42	11,676.57	15,602.60	\$ 17,227.32	157,859.60
DMV Fees Sales Tax	205.00	177.00	194.50	108.50	192.50	281.00	220.50	299.50	239.50	268.50	179.50	\$ 187.00	2,553.00
TOTAL	20,022.29	14,234.09	14,379.40	5,555.17	9,523.85	12,808.49	10,845.63	15,771.27	12,131.92	11,945.07	15,782.10	\$ 17,414.32	160,412.60
Information FOR REPORT only included above													
Mtg. Tax to Treasurer for REPORT	38,452.94	33,329.14	45,757.06	29,820.69	58,283.23	55,748.80	52,809.19	46,218.45	64,464.23	106,346.55	70,958.53	\$ 65,190.93	667,879.74
Mortgage Tax Expense	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00	\$ 4,920.00	59,040.00
Mtg. Tax to SONYMA	14,796.09	15,615.54	20,495.20	13,334.42	20,427.90	23,365.03	22,103.21	21,720.08	28,975.14	46,803.67	32,626.70	\$ 28,114.00	288,376.93
Local Mtg. Tax	19,226.22	16,664.57	22,878.29	14,910.34	29,141.62	27,874.65	26,404.60	23,109.22	32,232.13	53,173.28	35,479.27	\$ 32,595.47	333,689.66
TOTAL MTG. TAX COLLECTED	77,395.25	70,529.25	94,050.55	62,985.45	112,772.75	111,908.48	106,237.00	95,967.75	130,591.50	211,243.50	143,984.50	\$ 130,820.40	1,348,486.33
County Maps	4.00		4.00			4.00							12.00

DMV

2020	2020												TOTAL
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	
VEHICLE REGISTRATIONS	1107	788	857	438	745	842	807	734	648	686	1115	1168	9935
2 YR ORIGINAL	172	157	156	94	173	201	211	194	178	187	172	130	2025
2 YEAR RENEWAL	430	416	331	185	276	298	308	308	281	288	273	229	3623
BOATS	14	17	32	15	70	162	103	67	28	18	17	11	554
SNOWMOBILES	34	29	0	0	0	0	2	15	2	11	18	38	149
MISC	63	53	41	21	36	40	31	40	38	27	27	27	444
INTRANSIT PERMIT	1	0	2	0	0	0	0	1	1	1	2	0	8
DUP TITLE	19	15	20	2	4	5	8	15	5	10	8	4	115
TITLE ONLY IRP	12	12	5	5	4	2	11	7	12	12	11	8	101
LICENSES	437	360	288	2	0	127	283	230	211	253	321	240	2752
PHOTO ID	48	42	33	0	0	8	15	12	20	17	24	24	243
LICENSE ABSTRACTS	20	13	8	1	0	1	2	1	4	1	3	2	56
PERMITS	46	40	27	0	0	4	41	38	26	31	30	53	336
PLATE SURRENDER	210	178	150	86	113	158	169	183	187	228	193	157	2012
DUPLICATE SURRENDERS	9	9*	10	9	8	6	11	15	14	11	5	18	116
PLATES SURRENDER FS	53	31	29	3	29	43	50	40	35	45	33	44	435
FS CIVIL PENALTY	13	9	8	3	3	3	3	3	6	8	5	3	67
AMOUNT	\$ 2,090.00	\$ 1,320.00	\$ 720.00	\$ 406.00	\$ 472.00	\$ 788.00	\$ 1,080.00	\$ 600.00	\$ 1,024.00	\$ 1,362.00	\$272.00	\$ 464.00	\$ 10,598.00
INQUIRY LETTER NO LAPSE	0	1	0	0	0	1	0	0	1	0	0	0	3
FS RECISSION	3	0	0	1	0	2	0	0	0	2	1	2	11
DRA	16	14	4	2	6	9	6	5	6	7	4	2	81
AMOUNT	\$5,350.00	\$7,450.00	\$1,350.00	\$300.00	\$1,150.00	3300.00.	\$2,175.00	\$1,250.00	\$2,450.00	\$ 1,775.00	\$ 1,600.00	\$ 650.00	\$25,500.00
ESCORT CERTIFICATION	2	0	\$0.00	0	0	0	0	0	0	0	1	0	3
ESCORT CERT FEES	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 120.00
CIVIL PENALTY	3	1	0	0	0	0	0	1	0	0	0	0	5
AMOUNT	\$750.00	\$750.00	.0.	0	\$0.00	\$0.00	\$0.00	\$500.00	\$ -	\$0.00	0	\$0.00	\$2,000.00
LICENSE COMPLIANCE	18	9	3	3	1	2	9	1	4	7	9	6	72
\$25.00 SUSPENSION TERM	11	6	2	3	1	2	8	0	2	3	5	3	46
DDP PROGRAM	3	2	1	0	0	0	0	0	2	3	3	2	16
CONDITIONAL LICENSE	3	2	1	0	0	0	0	1	2	3	1	2	15
RESTRICTED LICENSE	0	0	0	0	0	0	0	1	2	1	1	1	6
FULL LICENSE RESTORED	7	4	1	0	0	0	2	4	4	4	4	3	33
CONDITIONAL LICENSE	3	2	1	0	0	0	1	1	1	2	3	1	15
RESTRICTED LICENSE	4	2	0	0	0	0	1	3	3	2	1	2	18
SALES TAX RECEIPTS	208	187	181	122	207	318	326	246	250	271	193	179	2688
SALES TAX ONLY RECEIPTS	14	13	6	5	5	4	12	9	14	13	12	13	120
VOTER REGISTRATION - YES	83	57	39	0	0	9	45	46	35	36	29	37	416
FEE PAYMENT RECEIPTS	33	28	26	7	9	9	20	24	19	23	20	17	235
FEES TO STATE (DMV)	\$39,971.62	\$28,752.07	\$32,010.89	\$38,847.73	\$67,402.40	\$82,560.84	\$84,843.17	\$54,278.95	\$29,948.20	\$35,003.05	\$50,160.38	\$68,632.98	\$612,412.28
SALES TAX	\$34,566.84	\$20,868.56	\$21,829.76	\$14,349.98	\$29,480.52	\$81,484.18	\$79,740.54	\$55,840.40	\$61,758.75	\$48,552.00	\$48,604.14	\$50,124.19	\$547,199.86
CREDIT CARD PAYMENT	\$93,256.35	\$67,099.09	\$65,718.01	\$0.00	\$0.00	\$6,248.67	\$12,834.00	\$27,167.23	\$52,680.63	\$45,542.13	\$62,598.74	\$43,397.98	\$476,542.83
FEES TO COUNTY (DMV)	\$19,817.29	\$14,057.09	\$14,184.90	\$5,446.67	\$9,331.35	\$12,527.49	\$10,625.13	\$15,471.77	\$11,937.42	\$11,680.57	\$15,602.60	\$169,438.54	\$310,120.82
FEES TO COUNTY (ST)	\$205.00	\$177.00	\$194.50	\$209.50	\$192.50	\$281.00	\$220.50	\$299.50	\$239.50	\$268.50	\$179.50	\$174.50	\$2,641.50
TOTAL REVENUES	\$187,817.10	\$130,953.81	\$133,938.06	\$58,752.68	\$106,404.77	\$183,102.18	\$188,263.34	\$153,057.85	\$156,564.50	\$141,046.26	\$177,145.36	\$178,768.19	\$1,795,814.10