



Yates County Natural and Recreational Resources Grant Application Form

Yates County Planning Department- 417 Liberty Street, Penn Yan, NY 14527

*Please limit responses to the spaces provided.
If a question is not applicable to your project, use N/A.*

General Information

Project Name			
Applicant/Lead Agency			
Other Involved Agencies			
Contact Person and Title			
Address			
Phone		E-Mail	
Will consultant services be procured/required for this project? Yes or No.			
Project Priority — If submitting more than one project proposal, designate the priority of each proposal relative to the other(s) (<i>highest priority = 1</i>)			
Project Start Date		Project End Date	

This grant application is intended for projects and/or programs that promote, preserve, enhance or otherwise expand upon the County's natural and recreational resources. The following form will allow the County to evaluate each proposal in a consistent manner. Applicants should provide clear and concise information about the proposal within the format provided. Additional unsolicited materials will not be considered as part of the application. Failure to complete this form may result in the rejection of the application.

If you have any questions, contact the County Planning Offices at 417 Liberty Street, Penn Yan, NY 14527. Phone: (315) 536-5153.

Project Executive Summary

- 1. Provide a brief summary statement that describes your project and/or program, including its objective(s), goals and anticipated results (if applicable).*

- 2. Describe the natural or recreational area in which the project / program will be located. Identify why this would be regarded as either or both in terms of a County-wide resource.*

Yates County Natural and Recreational Resources Grant Application

- 3. State how this proposed project/ program will address one or more of the County Comprehensive Plan's "Issues, Goals, and Policies" related to Natural and Recreational Resources. (a copy of "Issues, Goals and Policies" can be found on the County website under Planning Department).*

- 4. Explain how this proposal is significant from a County-wide perspective.*

Yates County Natural and Recreational Resources Grant Application

5. *Describe how this project/ program will promote, preserve, enhance or otherwise expand upon the County's natural and recreational resources.*

A large, empty rectangular box with a thin black border, intended for the applicant to provide a detailed description of how their project or program will promote, preserve, enhance, or otherwise expand upon the county's natural and recreational resources.

Implementation Capacity

In this portion of the application you will be asked to demonstrate the ability to outline, initiate, administer and close out (if applicable) the proposed project/ program.

- 6. Provide a step-by-step outline of the tasks needed to achieve the project/ program. The tasks should be defined enough for the review committee to understand clearly how the proposed project will be conducted and monitored.*

- 7. What are the expected accomplishments of the proposed project/ program?*

Yates County Natural and Recreational Resources Grant Application

8. *Describe any past experience with similar projects or grant implementation over the past 5 years.*

9. *List any other supporters of the project/ program, such as elected officials, municipalities, groups, associations, etc.*

Yates County Natural and Recreational Resources Grant Application

10. Provide your plans for outreach and promotion of the project/ program in relation to the public, community organizations, businesses, individuals that may be affected.

A large, empty rectangular box with a thin black border, intended for the applicant to provide their plans for outreach and promotion of the project/program in relation to the public, community organizations, businesses, and individuals that may be affected.

Yates County Natural and Recreational Resources Grant Application

Applicants shall note that under the guidelines of the grant, up to a 50% match (in cash, dedicated funding and/or in-kind services) will be required. Only under special circumstances of verifiable financial need may the match and funding amounts be changed at the discretion of the selection committee and Legislature.

Quantification of any in-kind services are based upon the NYS standards for volunteer and labor rates or on already-established pay-rates for persons performing work related to their existing position/ job.

Project Budget Information:

Provide as much detail as to the costs and estimated costs associated with your project/ program proposed.

Funds Donated and/or pledged for the Project: \$ _____

In- Kind Services: \$ _____

Loans, other financing: \$ _____

Administrative costs: \$ _____

Total project cost: \$ _____

Total County grant funds requested: \$ _____

Sponsor note: Be certain that the applicant/sponsor for this application will be able to comply with the Yates County Contract protocol for General Liability, Workers' Compensation and Disability insurance. The County requires that any contracts entered into with other parties have proof of insurance. If you are unsure of your organization's insurance status, you may wish to collaborate with a sponsor that can provide the insurance for the purposes of the application and grant project.