



**WATER AND SEWER
MAINTENANCE HELPER**

Jurisdiction Class: Non-Competitive
Civil Division: ALL
Adopted by YCCSC: 3/16/1987
Revised by PO: 1/25/2002
Revised by PO: 10/05/2017

DISTINGUISHING FEATURES OF THE CLASS:

This is routine manual and minor maintenance work requiring physical endurance and willingness to perform arduous tasks in the maintenance and repair of the municipal water and sewer system. The work is performed under supervision of a higher level supervisor. Supervision over the work of others is not a function of this position. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assists in the installation, repair and maintenance of water and sewer lines, hydrants, valves and related equipment;
Participates in excavation and back-fill activities in connection with water and sewer system work;
Assists in cleaning and maintaining storm and sanitary sewers;
Assists in locating leaks and breaks and making emergency repairs;
Assists in chlorinating and flushing new water lines to insure that proper sanitary standards are met;
Assists in flushing in-service water lines on a periodic basis;
Assists in removing obstructions from sewer lines using appropriate equipment;
Loads and unloads trucks and helps stack materials and supplies;
May perform routine custodial and minor maintenance duties in the care of buildings and grounds;
May drive a truck in performance of duties.
Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Ability to acquire a working knowledge of the common practices, principles, terminology, tools and safety precautions used in the maintenance and extension of the municipal water and sewer system;
Willingness to perform routine manual tasks;
Ability to lift heavy weights;
Ability to follow simple oral and written instructions;
Willingness to respond to emergencies and occasionally work under adverse weather conditions;
Physical strength and endurance;
Dependability;
Good hand and eye coordination;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- a) Graduation from high school or possession of a high school equivalency diploma;

SPECIAL REQUIREMENTS:

- 1) Possession of a valid New York State driver's license appropriate to the vehicles operated at all times while employed.