



**WASTEWATER
TREATMENT PLANT MECHANIC**

Jurisdiction Class: Non-Competitive
Civil Division: Village of Penn Yan
Adoption YCCSC: 4/3/1997
Revised PO: 12/13/2017

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for the maintenance of the buildings and grounds at the wastewater treatment plant and the installation, maintenance and repair of equipment and machinery used in the operation of a municipal wastewater treatment plant. The work is performed under general supervision of the Chief Wastewater Treatment Plant Operator. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Performs duties and operates associated equipment needed with the disposal of bio-solids and composting operations;
Operates a variety of motor equipment, such as a mower tractor, skid-steer, dump truck, vacuum truck and sewer cleaner;
Performs a variety of custodial and grounds keeping duties, and maintenance of related tools and equipment;
May perform preventative maintenance on assigned equipment;
Performs a variety of manual tasks such as snow removal, painting, and other building and grounds maintenance tasks;
Requisitions parts and maintenance supplies when needed;
Prepares a variety of reports related to the maintenance of a wastewater treatment plant;
Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of trucks, tractors, snow removal equipment, and other types of related motor equipment and related attachments;
Skill in the use of tools and equipment used in maintenance, fabrication and repairs;
Skill in repairing mechanical equipment;
Ability to work from plans, specifications, diagrams and rough sketches;
Ability to communicate effectively both orally and in writing;
Ability to understand and carry out written and oral instructions;
Ability and willingness to respond to emergencies and to work outside under adverse weather conditions, and perform overtime work as required;
Ability to prepare and maintain a variety of records and reports;
Mechanical aptitude;
Manual dexterity;
Dependability.
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- a) Graduation from high school, or possession of a high school equivalency diploma; AND
One (1) year of full-time or equivalent part-time paid experience in the operation of light road maintenance equipment; OR
- b) Two years of experience as a helper in the maintenance and repair of pneumatic, hydraulic or mechanical equipment and controls; OR
- c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

SPECIAL REQUIREMENTS:

Must possess a NYS CDL License, Class B or higher at the time of appointment and must maintain said license in good standing throughout employment in the position.

NOTE: Incumbents may be required to acquire additional license endorsements at any time during the tenure of employment in this position if the nature of the work deems it necessary.