

SPECIAL PROJECTS FOREMAN

DISTINGUISHING FEATURES OF THE CLASS: This is work involving responsibility for supervising a number of laborers in the performance of unskilled and semi-skilled work and for personally performing the more skilled work on special community improvement projects. The work differs from ordinary foreman work in that an employee in this position is expected to provide training for laborers assigned to him in basic conservation, maintenance or repair skills. The work is performed under general supervision with leeway provided for the use of independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises and trains subordinates in the performance of various conservation projects such as stream bank improvement, seeding, clearing of streams, thinning and culling of trees, etc.;

Trains subordinates in the establishment of conservation and hiking trails and their maintenance and the construction of lean-tos;

Supervises and trains subordinates in various carpentry, masonry, and other building and construction tasks;

Advises on materials, cost, manpower, and time needed for individual projects;

Personally performs more complex conservation, maintenance or repair duties;

Prepares evaluation, progress and time reports on subordinates.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of the common practices, tools and safety procedures of one or more of the mechanical, forestry or construction trades; ability to train and instruct others in semi-skilled work; supervisory ability; ability to plan projects and lay out work for subordinates; mechanical aptitude; ability to maintain records and make out reports; initiative and resourcefulness; good physical condition.

MINIMUM QUALIFICATIONS: Two years of experience in the applicable specialty such as forestry, conservation, carpentry, masonry, etc., or any equivalent combination of training and experience.