



SIGN MAINTENANCE WORKER

Jurisdiction Class: Non-Competitive
Civil Division: County
Adopted by YCCSC: 10/7/1980
Revised by PO: 11/17/2003
Revised by PO: 3/13/2004
Revised by PO: 10/22/2019

DISTINGUISHING FEATURES OF THE CLASS:

This work involves fabricating and installing various traffic control signs and highway marking devices. The work is performed under the general supervision of the Highway Maintenance Supervisor with leeway allowed for carrying out the details of the work. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Responsible for erecting new and replacing damaged signs from accidents or vandalism;
Places signs as required in the current edition of the Manual of Uniform Traffic Control Devices and the NYS Supplement;
Takes raw materials and makes all signs used in the Manual of Uniform Traffic Control Devices;
Operates a snowplow or related snow removal equipment;
Maintains signs including the removal of brush and weeds around signs;
Assists in removal of domestic and wild animals;
Does sight inventory of each sign on all County roads, checks delineators, barricades and warning flashers on projects under construction;
Assists Towns and Villages in making signs and placing as required by regulations;
Assists with various highway and bridge maintenance, repair and capital improvement projects;
Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Working knowledge of the common practices, tools and terminology used in the sign fabrication and maintenance trade;
Working knowledge of the sections of the Manual of Uniform Traffic Control Devices pertaining to highway signs and street markings;
Ability to follow oral and written instructions;
Manual dexterity;
Ability to operate a personal computer, and utilize common office software programs such as Word, Excel, Outlook, and others;
Ability to learn proprietary software applications;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- a) Graduation from high school or possession of a high school equivalency diploma; AND one (1) year of experience in maintenance or construction activities, which shall have included the operation of power hand tools.

SPECIAL REQUIREMENTS:

Must at minimum, obtain a valid NYS CDL Driver's License, Class B with Air Brakes within one (1) year of appointment and must maintain said license in good standing throughout employment in the position.

NOTE: Incumbents may be required to acquire additional license endorsements at any time during the tenure of employment in this position if the nature of the work deems it necessary.