

REGISTERED PROFESSIONAL NURSE (JAIL)

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this position is responsible for performing professional nursing duties in the care and treatment of inmates and staff of the correctional facility operated by the County Sheriff's Office. An incumbent in this position coordinates individual patient care and performs nursing services requiring substantial specialized judgment and skills in a secure correctional facility setting. Work is performed under the clinical direction of the Jail Physician and the administrative supervision of the Corrections Lieutenant with leeway allowed for the exercise of independent judgment in carrying out the duties of the position. Supervision over the work of others is not normally a requirement of an employee in this class. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assesses inmate nursing care needs both physically and mentally, and prepares, implements, and evaluates a nursing care plan;

Identifies physical and emotional illness of inmates through observation and analysis and carries out diagnostic procedures as ordered by a physician;

Coordinates plans for care with nutritionists, social workers, physical therapists, physicians, nurse practitioners and other professional physical and mental health workers concerned with inmate and family health care;

Provides skilled nursing care to inmates in accordance with physician orders;

Organizes and administers prescribed medications by the appropriate route, observes for adverse reactions, and instructs inmates and other staff as to possible side effects of those medications;

Assists physician in performing physical examinations and related medical procedures;

Performs emergency first aid treatment of injuries;

Maintains patient confidentiality when dealing with patient medical information;

Prepares and maintains a variety of essential nursing care records and reports by maintaining proper documentation on patient records in accordance with agency policies and procedures and State regulations;

Performs chart reviews to ensure quality assurance standards are met;

Completes incident reports on events that occur within the tour of duty;

Attends staff meetings and in-service training programs to keep current on facility procedures and the latest nursing techniques;

Performs related services for inmates in the treatment and prevention of illness;

Performs other nursing duties as directed by the Jail Physician and other administrative procedures as directed by Jail Administrator (Corrections Lieutenant);

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

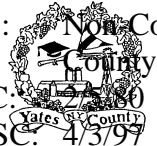
Good knowledge of current nursing practices, principles and techniques; good knowledge of the prevention and control of infections and diseases; good knowledge of the principles and practices of universal precautions; good knowledge of computer and standard computer office applications and software; working knowledge of medications and prescription drugs, common dosages, their physical and psychological effects and possible adverse reactions; skill in the application of current nursing techniques and in the use of medical equipment used in providing nursing care; ability to perform duties in accordance with ANA Code for Professional Nurses; ability to make assessments; ability to develop, implement, and modify as necessary a nursing care plan to meet the needs of patients; ability to prepare and maintain a variety of clinical records and prepare reports; ability to administer medications and follow safe medication policies; ability to practice proper infection control policies and procedures; ability to understand and follow technical oral and written instructions; ability to communicate effectively both orally and in writing; ability to recognize the needs and concerns of a wide variety of people and maintain constructive working and caring relationships; acceptable physical and mental health to carry out the responsibilities of the position.

MINIMUM QUALIFICATIONS:

Licensure and current registration as a Registered Professional Nurse in New York State.

SPECIAL REQUIREMENT:

Possession of a valid New York State driver's license

Jurisdiction Class:  Non-Competitive
Civil Division: County
Adoption YCCSC: 4/3/00
Revised by YCCSC: 4/3/99
Revised by PO: 5/12/10