

DEPUTY FIRE COORDINATOR (PART-TIME)

DISTINGUISHING FEATURES OF THE CLASS: Assists in the planning and instruction for county programs involving fire training/rescues and mutual aid. A Deputy Fire Coordinator works under the direction of the Director of Emergency Management or Deputy Director of Emergency Management. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists in the organization and supervision of the training of volunteer firefighters and fire prevention/emergency rescues programs and activities;

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of modern fire fighting and fire prevention methods; thorough knowledge of the laws, rules and regulations, and of the aims and purposes of the state fire mobilization and mutual aid plan and of the fire services; good knowledge of the geography and political subdivisions of the County; ability to establish and maintain cordial working relationships with the State, County, and local officials and members of fire fighting forces; working knowledge of the principles and operation of a two-way radio system; ability to plan, supervise, and coordinate a complexity of operations, ability to interpret the fire training and mutual aid plan to County and local officials and the public; ability to speak in public; initiative and resourcefulness; good judgment; physical conditions commensurate with the demands of the positions.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma; and five (5) years of active/current fire fighting experience and in good standing, and two (2) years of additional experience in a supervisory capacity as a Chief or Assistant Chief in a volunteer company or Chief, Deputy Chief, Lieutenant in a paid fire department.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:

Possession of a valid New York Driver's License

Must reside within Yates County at all times during employment in this position

Jurisdiction Class: Non-Competitive
Civil Division: County
Adoption by PO: 12/17/10

